BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
January 19, 2023

ATTENDANCE

Present: Josh Slotnick, Juanita Vero, Chris Lounsbury, Anne Hughes, Jason Emery, Erica Grinde, Emmie Bristow, Annie Cathey, Melissa Fisher, Allison Franz, John Hart, Kyla Lehnerz, Violet Plummer, Shane Stack, Andrew Czorny
Other Attendees: Leidy Wagener, Kelly McGuire, Sindie Kennedy, Erik Dickson, Bailey Minnich, MCAT

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. CONSENT AGENDA

Moved:	Juanita Vero
Second:	Josh Slotnick
Vote:	Yes 2, No 0, Abstained 0
Additional Info:	Consent agenda items approved as written. Commissioner Slotnick commented on how happy we all are to have Jason Emery sign a new employment agreement.

1. Request board approve contracts with Montana Department of Commerce and Silixa, LLC., for Big Sky Economic Development Trust Fund job creation grant awarded to assist Silixa, LLC., with the creation of 11 jobs.

Contracts filed with Clerk and Recorder/Treasurer's Office: Book 1085 Page 709 . Electronically sent to Leidy Wagener, Missoula Ecomonic Partnership.

2. Request board approve chair to sign grant application documents for the Victims of Crime Act (VOCA) grant from the Montana Board of Crime Control.

Electronically sent to Kelly McGuire, Community Justice Department.

3. Request board approve and authorize Erica Grinde, Chief People and Risk Officer, to sign a master service agreement with Security Metrics for HIPAA Risk Assessment and Risk Management Plan.

Electronically sent to Erica Grinde, Risk and Bennefits.

4. Request board approve employment agreement with Jason Emery to serve as the Chief Information Officer for Missoula County with a term of Jan. 21, 2023, to Jan. 31, 2026.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1085 Page 707. Electronically sent to Karen Harrison, Human Resources.

5. Request board approve chair to sign an amended agreement for state ARPA funding that is supporting the Buena Vista Wastewater System Improvement Project. The amendment extends the end date of the agreement from March 31, 2023, to Dec. 31, 2023.

Amended agreement filed with Clerk and Recorder/Treasurer's Office: Book 1085 Page 716. Electronically sent to Sindie Kennedy, Office of Lands and Communities.

6. Request board approve Jason Emery, Chief Information Officer, sign statement of work and master service agreement with Info-Tech Research Group for ERP consulting.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1085 Page 715. Electronically sent to Jason Emery, Office of Internal Services.

III. ACTION ITEMS

1. Request board approve Subdivision Improvements Agreement and Guarantee for O'Keefe Ranch Estates, Phase 1.

Presenter:	John Hart
Moved:	Juanita Vero
Second:	Josh Slotnick
Motion:	Motion passed as written
Vote:	Yes 2, No 0, Abstained 0
Additional Info:	
Contract/Project Begin Date:	
Contract/Project End Date:	1/10/2024

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1085 Page 544. Electronically sent to John Hart, County Attorney's Office.

2. Request board approve subrecipient agreement with Missoula County Public Schools in the amount of $15,639.12.

Presenter:	Kelly McGuire
Moved:	Juanita Vero
Second:	Josh Slotnick
Motion:	Motion passed as written
Vote:	Yes 2, No 0, Abstained 0
Additional Info:	
Contract/Project Begin Date:	8/1/2022
Contract/Project End Date:	6/30/2024

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1085 Page 708. Electronically sent to Kelly McGuire, Community Justice Department.

3. Request board approve construction and maintenance agreement with the Montana Department of Transportation for proposed improvements at the intersection of Hwy 83 and Woodworth Road.

Presenter:	Shane Stack
Moved:	Juanita Vero
Second:	Josh Slotnick
Motion:	Motion passed as written
Vote:	Yes 2, No 0, Abstained 0
Additional Info:	
Contract/Project Begin Date:	
Contract/Project End Date:	

Electronically sent to Shane Stack, Public Works.

4. Request board approve chair to sign two bills of sale from TeCe Trucking, Inc. in the combined amount of $33,000 for the purchase of a used trailer tanker and pup combination unit.

Presenter:	Erik Dickson
Moved:	Juanita Vero
Second:	Josh Slotnick
Motion:	Motion passed as written

Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date:
Contract/Project End Date:
Electronically sent to Erik Dickson, Public Works.

IV. CORRESPONDENCE
None

V. DISCUSSION ITEMS

1. Legislative Update
None

VI. UPCOMING EVENTS AND INVITATIONS
None

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING
None

VIII. OTHER COMMENTS/INSTRUCTIONS
None