

# BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206

April 13, 2023

## How to attend the meeting

**Hybrid meeting:** You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually using the Microsoft Teams using the link below:

Microsoft Teams meeting

**Join on your computer, mobile app or room device**

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**Or call in (audio only)**

+1 406-272-4824,,551746334# United States, Billings

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## ATTENDANCE

**Present:** Josh Slotnick, David Strohmaier, Juanita Vero, Chris Lounsbury, Andrew Czorny, Annie Cathey, Melissa Fisher, John Hart, Kyla Lehnerz, Violet Plummer, Shane Stack

**Other Attendees:** Cheryl Hartman, Elisha Buchholz, Tim Worley, Sara Heineman, Tami Adams, Kayla Talbert, Caroline Bean, Blayne Metz, Kali Becher, Leidy Wagener, MCAT

## I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Commissioner Strohmaier said that the Big Sky Passenger Rail received a grant for \$25,000 from the Montana Health Care Foundation to conduct rural and Tribal stakeholder meetings across the state of Montana.

## II. CONSENT AGENDA

**Moved:** David Strohmaier

**Second:** Juanita Vero

**Vote:** Yes 3, No 0, Abstained 0

**Additional Info:** The consent agenda items all passed as written

**1. Request board approve chair to sign Amendment Two to Task Order (TO) 21-04-1-01-003-0 between the Montana Department of Public Health and Human Services (DPHHS) and the Missoula City-County Health Department (MCCHD) to provide home visiting services to refugee populations in Missoula. Compensation to MCCHD in the amount of \$57,883.98.**

Electronically sent to Julie Mohr, Missoula City-County Health Department.

**2. Request board approve chair to sign amendment one to supplemental task order 22-25-8-41-179-0 between the Montana Department of Health and Human Services (DPHHS) and the Missoula City-**

**County Health Department (MCCHD) to allow MCCHD to use ARPA funds to supplement the Healthy Montana Families Task Order. Compensation to MCCHD in the amount of \$2,850.**  
Electronically sent to Julie Mohr, Missoula City-County Health Department.

**3. Request board approve request for payment form for Big Sky Trust Fund grant awarded to assist Silixa, LLC. (1 job created, \$5,000 requested).**

Electronically sent to Leidy Wagener, Missoula Economic Partnership.

**4. Request board approve request for payment form for Big Sky Trust Fund grant awarded to assist TOMIS Holdings, Inc. (2 jobs created, \$10,000 requested).**

Electronically sent to Leidy Wagener, Missoula Economic Partnership.

**5. Request board approve chair to sign a Designation of Depository for Direct Deposit of CDBG funds for the Housing Rehabilitation Program.**

Designation filed with Clerk and Recorder/Treasurer's Office: Book 1087 Page 1031. Electronically sent to Kayla Talbert, Office of Lands and Communities.

**6. Request board approve chair to sign a Designation of Depository for Direct Deposit of CDBG funds for the Housing Montana Heroes Project.**

Designation filed with Clerk and Recorder/Treasurer's Office: Book 1087 Page 1032. Electronically sent to Heidi West, Office of Lands and Communities.

**7. Request board approve chair to sign the Western Region Juvenile Detention Grant Application. This grant is administered by Missoula County for multiple western region agencies and provides funding for detention services for juveniles. Missoula County is expected to receive \$59,653.18 based on projected population numbers for secure detention. Missoula County will also receive an administrative fee, agreed upon by the other agencies for whom we administer the grant, in the amount of \$4,388.20.**

Electronically sent to Sheryl Ziegler, Sheriff's Department.

### III. ACTION ITEMS

**1. Request board approve extension agreement to the Subdivision Improvements Agreement and Guarantee for the Bonner West Subdivision.**

**Presenter:**

John Hart

**Moved:**

Juanita Vero

**Second:**

David Strohmaier

**Motion:**

Motion passed as written

**Vote:**

Yes 3, No 0, Abstained 0

**Additional Info:**

**Contract/Project Begin Date:**

5/24/2022

**Contract/Project End Date:**

9/30/2023

Extension agreement filed with Clerk and Recorder/Treasurer's Office: Book 1087 Page 1036.

Electronically sent to John Hart, County Attorney's Office.

**2. Request board approve chair to sign a motion to amend the place of use for the RSID 901 Well 1 in Lolo.**

**Presenter:**

Shane Stack

**Moved:**

David Strohmaier

**Second:**

Juanita Vero

**Motion:**

Motion passed as written

**Vote:**

Yes 3, No 0, Abstained 0

**Additional Info:**

**Contract/Project Begin Date:**

**Contract/Project End Date:**

Electronically sent to Shane Stack, Public Works.

**3. Request board approve professional services agreement with Emerine Contracting in the amount of \$468,482.25 for improvements to the Lolo RSID #8901 water system.**

**Presenter:** Erik Dickson  
**Moved:** Juanita Vero  
**Second:** David Strohmaier  
**Motion:** Motion passed as written  
**Vote:** Yes 3, No 0, Abstained 0

**Additional Info:**

**Contract/Project Begin Date:** 4/13/2023

**Contract/Project End Date:** 8/31/2023

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1087 Page 865. Electronically sent to Erik Dickson, Public Works.

**4.**

**Request board approve chair to sign preaward compliance review report for all applicants and recipients requesting EPA financial assistance (Form 4700\_4) to authorize submission to EPA Environmental Justice Government to Government Grant program.**

**Presenter:** Caroline Bean  
**Moved:** David Strohmaier  
**Second:** Juanita Vero  
**Motion:** Motion passed as written  
**Vote:** Yes 3, No 0, Abstained 0

**Additional Info:**

**Contract/Project Begin Date:** 12/1/2023

**Contract/Project End Date:** 12/1/2025

Electronically sent to Caroline Bean, Office of Lands and Communities.

**5. Request board approve amendment #1 to PSA with Structure West for additional time and materials required to retro-fit bathroom trailers for an additional \$4,954.**

**Presenter:** Blayne Metz  
**Moved:** Juanita Vero  
**Second:** David Strohmaier  
**Motion:** Motion passed as written  
**Vote:** Yes 3, No 0, Abstained 0

**Additional Info:**

**Contract/Project Begin Date:** 4/5/2023

**Contract/Project End Date:** 5/31/2023

Agreement amendment filed with Clerk and Recorder/Treasurer's Office: Book 1087 Page 1037. Electronically sent to Blayne Metz, Commissioners' Office.

**6. Request board approve professional services agreement with Structure West for modification of the ATCO Office Trailer at the TSOS for \$17,830.**

**Presenter:** Blayne Metz  
**Moved:** David Strohmaier  
**Second:** Juanita Vero

**Motion:** Motion passed as written  
**Vote:** Yes 3, No 0, Abstained 0  
**Additional Info:**  
**Contract/Project Begin Date:** 3/28/2023  
**Contract/Project End Date:** 5/31/2023  
 Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1087 Page 1038. Electronically sent to Blayne Metz, Commissioners' Office.

**7. Request board approve professional service agreement with Garden City Plumbing and Heating for plumbing modifications and connections of the ATCO Trailer at the TSOS for \$12,876.**

**Presenter:** Blayne Metz  
**Moved:** Juanita Vero  
**Second:** David Strohmaier  
**Motion:** Motion passed as written  
**Vote:** Yes 3, No 0, Abstained 0  
**Additional Info:**  
**Contract/Project Begin Date:** 4/4/2023  
**Contract/Project End Date:** 5/31/2023  
 Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1087 Page 1039. Electronically sent to Blayne Metz, Commissioners' Office.

#### IV. CORRESPONDENCE

**1. Request the Board sign the comment letters for the DNRC and DEQ Elbow Lake aggregate take and remove permit application**  
 Letter 2023-062 BCC signed  
 Letter 2023-063 BCC signed

#### V. DISCUSSION ITEMS

**1. Legislative Update**  
 SB523 TIFF/TED bill- Emily Brock will be testifying in person on this bill.

#### VI. UPCOMING EVENTS AND INVITATIONS

None

#### VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

#### VIII. OTHER COMMENTS/INSTRUCTIONS

None