

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206

June 29, 2023

How to attend the meeting

Hybrid meeting: You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually using the Microsoft Teams using the link below:

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Meeting ID: 226 850 126 445

Passcode: xdZ6ux

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+1 406-272-4824,,551746334# United States, Billings

Phone Conference ID: 551 746 334#

ATTENDANCE

Present: Josh Slotnick, David Strohmaier, Juanita Vero, Chris Lounsbury, Andrew Czorny, Jason Emery, Erica Grinde, Emily Brock, Annie Cathey, Chet Crowser, Melissa Fisher, Allison Franz, John Hart, Cheryl Hartman, Kyla Lehnerz

Other Attendees: Bonnie Buckingham, Nick Zanetos, Jenny Z,

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. CONSENT AGENDA

Moved: Juanita Vero

Second: David Strohmaier

Vote: Yes 3, No 0, Abstained 0

Additional Info: Consent Agenda Items passed as written

1. Request board approve standard employment agreement between Hannah Bymaster, DDS and Partnership Health Center-Missoula County with a pay rate of \$71.00 per hour, budgeted at 30 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book.1090 Page 177. Electronically sent to Jenny Gray, Human Resources.

2. Request board approve standard employment agreement between Paula Braun, APRN and Partnership Health Center-Missoula County with a pay rate of \$65.16 per hour, budgeted at 20 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1090 Page 181. Electronically sent to Jenny Gray, Human Resources.

3. Request board approve standard employment agreement between Shawn Griffith, DDS and Partnership Health Center-Missoula County with a pay rate of \$79.02 per hour, budgeted as a part-time intermittently scheduled employee.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1090 Page 178. Electronically sent to Jenny Gray, Human Resources.

4. Request board approve standard employment agreement between Jennifer Williams, RDH and Partnership Health Center-Missoula County with a pay rate of \$41.74 per hour, budgeted as a part-time intermittently scheduled employee.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1090 Page 179. Electronically sent to Jenny Gray, Human Resources.

5. Request board approve standard employment agreement between Brielle Rogers, DMD and Partnership Health Center-Missoula County with a pay rate of \$71.00 per hour, budgeted at 40 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1090 Page 180. Electronically sent to Jenny Gray, Human Resources.

6. Request board approval on the Amendment to Exhibit B of employment agreement between Cassandra Griffith, BSN, RN-BC and Partnership Health Center-Missoula County to amend the Employee's rate of pay and CE.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1090 Page 182. Electronically sent to Jenny Gray, Human Resources.

7. Request board approve chair to sign Task Order (TO) 24-07-1-01-131-0 between the Montana Department of Public Health and Human Services (DPHHS) and the Missoula City-County Health Department (MCCHD) for the Public Health Emergency Preparedness (PHEP) program. This TO is for Strengthening Public Health Workforce and will support MCCHD's Communications Officer. Compensation to MCCHD in the amount of \$72,000.

Electronically sent to Julie Mohr, Missoula City-County Health Department.

8. Request Board authorize Chief People & Risk Officer to bind coverage for the following county insurance policies: excess liability, property, cyber liability, crime, equipment breakdown and fine arts.

Electronically sent to Erica Grinde, Risk and Benefits.

9. Request board authorize Chief People & Risk Officer to sign Master Service Agreement, Statement of Work and Business Associate Agreement with Perspecta to provide the Missoula County Employee Benefits Plan with technical assistance in complying with the Transparency in Coverage Act.

Electronically sent to Erica Grinde, Risk and Benefits.

10. Request board approve and sign Independent Contractor Agreement with Field to Frame for the Rocky Mountain Gardens Interpretive Plan Design Project for \$15,290.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1090 Page 183. Electronically sent to Bryce Christiaens, Weed and Extension.

11. Request board approve and sign Professional Services Agreement Amendment #2 with Structure West for bathroom modifications at the Temporary Safe Outdoor Space. Additional cost: \$8,125.00.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1090 Page 185. Electronically sent to Blayne Metz, Commissioners' Office.

III. ACTION ITEMS

1. Request board sign a three-year lease agreement at the rate of \$4,500 per quarter with the Community Food and Agriculture Coalition for the County's LaLonde Ranch, located at 5404 W. Harrier in Missoula, for the purposes of office space, farm tool storage/lending, and partnering with the County to provide for public engagement opportunities.

Presenter:

Nicholas Zanetos
Bonnie Buckingham

Moved:

David Strohmaier

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

6/29/2023

Contract/Project End Date:

6/28/2026

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1089 Page 1364. Electronically sent to Nicholas Zanetos, Parks, Trails & Open Lands.

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2. Request board adopt the Clinton Community Park Reuse Plan.

Presenter:

Jackson Lee

Moved:

Juanita Vero

Second:

David Strohmaier

Motion:

Motion passed as written

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Electronically sent to Jackson Lee, Parks, Trails & Open Lands.

3. Request board approve contract from Montana Fish, Wildlife and Parks awarding Missoula County, with funding for trailhead establishment and trail access enhancements along the Big Sky Park Perimeter Trail with an expected completion date of Oct. 31, 2024, and an award amount not to exceed \$58,450.

Presenter:

Jackson Lee
Juniper Davis

Moved:

David Strohmaier

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

6/29/2023

Contract/Project End Date:

12/31/2025

Contract filled with Clerk and Recorder/Treasurer's Office: Book 1090 Page 184. Electronically sent to Jackson Lee, Parks, Trails & Open Lands.

4. Reequst board approve chair to sign an Interlocal Agreement between the City of Missoula and Missoula County for providing a condition assessment, alternatives analysis, and improvements to

the regional stormwater system at the Missoula Development Park. The Agreement also documents the intent for the County to transfer ownership of park and stormwater parcels to the City.

Presenter: Emily Brock
Moved: Juanita Vero
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 7/1/2023
Contract/Project End Date: 6/1/2026
Electronically sent to Emily Brock, Commissioner' Office.

5. Request board approve Subdivision Improvements Agreement and Guarantee for B&M Zoo Subdivision Phase 2.

Presenter: John Hart
Moved: David Strohmaier
Second: Juanita Vero
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date:
Contract/Project End Date: 5/5/2025
Electronically sent to John Hart, County Attorney's Office.

IV. CORRESPONDENCE

None

V. DISCUSSION ITEMS

None

VI. UPCOMING EVENTS AND INVITATIONS

None

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VIII. OTHER COMMENTS/INSTRUCTIONS

None