

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
September 28, 2023

How to attend the meeting

Hybrid meeting: You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually using the Microsoft Teams using the link below:

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ATTENDANCE

Present: Josh Slotnick, Juanita Vero, Chris Lounsbury, Andrew Czorny, Emmie Bristow, Annie Cathey, John Hart, Cheryl Hartman, Kyla Lehnerz

Other Attendees: Bryce Shristiaens, Sarah Bell, Elisha Buchholz, Carey Powers, MCAT

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. CONSENT AGENDA

Moved:	Juanita Vero
Second:	Josh Slotnick
Vote:	Yes 2, No 0, Abstained 0
Additional Info:	Consent agenda items passed as written

1. Request board approve professional services agreement (PSA) between the Missoula City-County Health Department (MCCHD) and Partnership Health Center (PHC) for the Montana Cancer Control Plan (MCCP) and Healthy Living Program (HLP). Compensation to PHC in the amount of \$86,150.

Electronically sent to Julie Mohr, Missoula Health Department.

2. Request board approve chair to sign the State Highway Traffic Safety Section Contract between the Montana Department of Transportation and Missoula County Justice Court as a sub-recipient for a \$120,000 grant award.

Electronically sent to Sam Arcand, Justice Court.

3. Request board approve contract with Encompass Design for architectural services at the Health Department.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1186. Electronically sent to Jason Hauser, Facilities Management.

4. Request board approve amended scope of services agreement with GovInvest to provide additional support around labor negotiations in the amount of \$6,500.

Amended Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1232.

Electronically sent to Chris Lounsbury, Commissioners' Office.

5. Request board approve chair to sign change orders for the Buena Vista Wastewater Improvement Project, Phase II to address additional road work, erosion control and land work around old lagoons.

Change orders filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1187. Electronically sent to Sindie Kennedy, Grants.

6. Request board approve memorandum of agreement with Alan Jeans to fund up to \$20,000 for the installation of up to four speed feedback signs on Hwy 83 in Seeley Lake, pending approval from the Montana Department of Transportation.

Memorandum of agreement filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1188.

Electronically sent to Shane Stack, Public Works.

7. Request board approve professional services agreement with Monture Creek Land Management in the amount of \$13,000 to manage noxious weeds along Montana Department of Transportation rights-of-way in Missoula County

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1189. Electronically sent to Bryce Christiaens, Ecology & Extension.

8. Request board approve chair to sign the Emergency Management Assistance Grant (EMPG) obligating documents for Missoula County's FY23 EMPG federal award in the amount of \$130,000.

Grant filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1190. Electronically sent to Adriane Beck, Office of Emergency Management.

III. ACTION ITEMS

1. Request board approve contract with YWCA Missoula to provide support from the Community Assistance Fund for the Family Housing Center through June 30, 2024 for an amount not to exceed \$71,250.

Presenter:

Nancy Rittel

Moved:

Juanita Vero

Second:

Josh Slotnick

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

7/1/2023

Contract/Project End Date:

6/30/2024

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1194. Electronically sent to Nancy Rittel, Grants.

2. Request board approve contract with YWCA Missoula to provide support from the Community Assistance Fund for the Pathways Program through June 30, 2024 for an amount not to exceed \$47,556.

Presenter: Nancy Rittel
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 7/1/2023
Contract/Project End Date: 6/30/2024

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1195. Electronically sent to Nancy Rittel, Grants.

3. Request board approve contract with with Seeley Lake Community Foundation to provide support from the Community Assistance Fund for the Medical Shuttle service through June 30, 2024 for an amount not to exceed \$17,823.

Presenter: Nancy Rittel
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 7/1/2023
Contract/Project End Date: 6/30/2024

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1196. Electronically sent to Nancy Rittel, Grants.

4. Request board approve contract with Poverello Center to provide support from the Community Assistance Fund for the Homeless Outreach Team (HOT) through June 30, 2024 for an amount not to exceed \$27,401.

Presenter: Nancy Rittel
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 7/1/2023
Contract/Project End Date: 6/30/2024

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1197. Electronically sent to Nancy Rittel, Grants.

5. Request board approve contract with Mountain Home Montana to provide support from the Community Assistance Fund for operations of Mountain Home's shelter for homeless young mothers and children through June 30, 2024 for an amount not to exceed \$23,072.

Presenter: Nancy Rittel
Moved: Juanita Vero
Second: Josh Slotnick

Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:

Contract/Project Begin Date: 7/1/2023
Contract/Project End Date: 6/30/2024

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1198. Electronically sent to Nancy Rittel, Grants.

6. Request board approve contract with Poverello Center to provide support from the Community Assistance Fund for the Poverello's shelter operations through June 30, 2024 for an amount not to exceed \$25,932.

Presenter: Nancy Rittel
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:

Contract/Project Begin Date: 7/1/2023
Contract/Project End Date: 6/30/2024

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1199. Electronically sent to Nancy Rittel, Grants.

7. Request board approve contract with Missoula Interfaith Collaborative to provide support from the Community Assistance Fund for the Housing Advocate Network's Diversion program through June 30, 2024 for an amount not to exceed \$16,000.

Presenter: Nancy Rittel
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:

Contract/Project Begin Date: 7/1/2023
Contract/Project End Date: 6/30/2024

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1200. Electronically sent to Nancy Rittel, Grants.

8. Request board approve contract with Watson Children's Shelter to provide support from the Community Assistance Fund for case management of abused and neglected children through June 30, 2024 for an amount not to exceed \$30,784.

Presenter: Nancy Rittel
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:

Contract/Project Begin Date: 7/1/2023
Contract/Project End Date: 6/30/2024

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1201. Electronically sent to Nancy Rittel, Grants.

9. Request board approve contract with Missoula Aging Services to provide support from the Community Assistance Fund for nutrition services provided via congregate meals to older adults throughout Missoula County through June 30, 2024 for an amount not to exceed \$40,000.

Presenter: Nancy Rittel
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 7/1/2023

Contract/Project End Date: 6/30/2024

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1202. Electronically sent to Nancy Rittel, Grants.

10. Request board approve contract with Community Food & Agriculture Coalition to provide support from the Community Assistance Fund to expand the Double SNAP Dollars Program through June 30, 2024 for an amount not to exceed \$68,126.

Presenter: Nancy Rittel
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 7/1/2023

Contract/Project End Date: 6/30/2024

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1203. Electronically sent to Nancy Rittel, Grants.

11. Request board approve contract with Missoula Food Bank & Community Center to provide support from the Community Assistance Fund for the Kids EmPower Pack program through June 30, 2024 for an amount not to exceed \$62,100.

Presenter: Nancy Rittel
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 7/1/2023

Contract/Project End Date: 6/30/2024

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1204. Electronically sent to Nancy Rittel, Grants.

12. Request board approve contract with All Nations Health Center to provide funding from the Alcohol Tax Fund through June 30, 2024, for an amount not to exceed \$61,065.50.

Presenter: Sarah Bell
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

7/1/2023

Contract/Project End Date:

6/30/2024

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1205. Electronically sent to Sarah Bell, Grants.

13. Request board approve contract with Guided Healing Trails to provide funding from the Alcohol Tax Fund through June 30, 2024, for an amount not to exceed \$17,886.50.

Presenter:

Sarah Bell

Moved:

Juanita Vero

Second:

Josh Slotnick

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

7/1/2023

Contract/Project End Date:

6/30/2024

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1206. Electronically sent to Sarah Bell, Grants.

14. Request board approve contract with Western Montana Mental Health Center to provide funding from the Alcohol Tax Fund through June 30, 2024, for an amount not to exceed \$61,065.50.

Presenter:

Sarah Bell

Moved:

Juanita Vero

Second:

Josh Slotnick

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

7/1/2023

Contract/Project End Date:

6/30/2024

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1207. Electronically sent to Sarah Bell, Grants.

15. Request board approve contract with Cedar Creek Integrated Health to provide funding from the Alcohol Tax Fund through June 30, 2024, for an amount not to exceed \$16,978.50.

Presenter:

Sarah Bell

Moved:

Juanita Vero

Second:

Josh Slotnick

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

7/1/2023

Contract/Project End Date:

6/30/2024

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1208. Electronically sent to Sarah Bell, Grants.

16. Request board approve contract with Stepping Stones Behavioral Health, Inc. to provide funding from the Alcohol Tax Fund through June 30, 2024, for an amount not to exceed \$48,510.

Presenter:

Sarah Bell

Moved:

Juanita Vero

Second:

Josh Slotnick

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 7/1/2023

Contract/Project End Date: 6/30/2024

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1093 Page 1209. Electronically sent to Sarah Bell, Grants.

17. Request board reappoint members to the Fair Event Committee.

Presenter: Kyla Lehnerz

Moved: Juanita Vero

Second: Josh Slotnick

Motion: Motion passed as written with the re-appointments of Kelly and Sadler.

Vote: Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

JV and JS signed letters 2023-168 to Kelly for re-appointment / 2023-169 to Sadler for re-appointment / 2023-167 to Barrett Thank You. Electronically sent to Kyla Lehnerz, Commissioners' Office.

IV. CORRESPONDENCE

None

V. DISCUSSION ITEMS

None

VI. UPCOMING EVENTS AND INVITATIONS

None

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VIII. OTHER COMMENTS/INSTRUCTIONS

None