

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206

November 7, 2023

How to attend the meeting

Hybrid meeting: You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually using the Microsoft Teams using the link below:

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ATTENDANCE

Present: David Strohmaier, Juanita Vero, Chris Lounsbury, Anne Hughes, Erica Grinde, Emmie Bristow, Annie Cathey, Melissa Fisher, Allison Franz, John Hart, Andrew Czorny, Jason Hauser, Carey Powers

Other Attendees: Max Rebholz, Sindie Kennedy, Rebecca Miller, Karen Hughes, MCAT

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. CONSENT AGENDA

Moved: Juanita Vero
Second: David Strohmaier
Vote: Yes 2, No 0, Abstained 0
Additional Info: Consent agenda items passed as written

1. Request board approve a memorandum for Non-Legal Holiday office closures.

Electronically sent to Annie Cathey, Commissioners' Office.

2. Request board approve amended FY24 Alcohol Tax Fund contract with Stepping Stones Behavioral Health Services, Inc. in the amount of \$55,786.50.

Amended Contract filed with Clerk and Recorder/Treasurer's Office; Book 1095 Page 120. Electronically sent to Sarah Bell, Grants.

3. Request board approve contract with Hotchkiss Heating & Air for the replacement of the make up air units at the MCDF.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1095 Page 169. Electronically sent to Jason Hauser, Facilities Management.

III. ACTION ITEMS

1. Request board approve 2023 update of the CSKT-Missoula County Land Use Memorandum of Agreement.

Presenter: Karen Hughes
Moved: Juanita Vero
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 11/7/2023
Contract/Project End Date: 11/7/2028
Electronically sent to Karen Hughes, Office of Lands and Communities.

2. Request board approve amendment 8.30 to the Missoula County Health Benefits Plan with a retroactive effective date of July 1, 2023.

Presenter: Erica Grinde
Moved: Juanita Vero
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 7/1/2023
Contract/Project End Date:
Amended health benefits plan filed with Clerk and Recorder/Treasurer's Office: Book 1095 Page 121.
Electronically sent to Erica Grinde, Risk and Benefits Office.

3. Request board accept a portion of Michael Court Road as public road right-of-way.

Presenter: John Hart
Moved: Juanita Vero
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date:
Contract/Project End Date:
Right-of-way filed with Clerk and Recorder/Treasurer's Office: Book 1095 Page 122. Electronically sent to John Hart, County Attorney's Office.

4. Request board approve chair to sign Buena Vista Change Order #6 to cover the costs of pest extermination below homes to allow workers safe access for connecting each residence to the new service lines.

Presenter:

Sindie Kennedy

Moved:

Juanita Vero

Second:

David Strohmaier

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Change order #6 filed with Clerk and Recorder/Treasurer's Office: Book 1095 Page 123. Electronically sent to Sindie Kennedy, Grants.

5. Request board approve chair to sign grant award from the International Association of Fire Chief's Ready Set Go Program in the amount of \$20,000 for wildfire fuels reduction.

Presenter:

Max Rebholz

Moved:

Juanita Vero

Second:

David Strohmaier

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

11/10/2023

Contract/Project End Date:

9/23/2024

Grant award filed with Clerk and Recorder/Treasurer's Office: Book 1095 Page 124. Electronically sent to Adriane Beck, Office of Emergency Management.

IV. CORRESPONDENCE

1. Letter 2023-194 Yearly Jail Inspection Letter

Letter 2023-194 BCC signed for Yearly Jail Inspection

V. DISCUSSION ITEMS

Chris Lounsbury, Chief Administrative Officer, spoke to the property tax bills being mailed out this week that will include a note from the Commissioners' Office regarding how cost is determined. Referring them to the Missoula County website with an explanation of bill, assessments, how costs are determined, tax disbursements of where the taxes paid go.

VI. UPCOMING EVENTS AND INVITATIONS

None

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VIII. OTHER COMMENTS/INSTRUCTIONS

None