BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
December 12, 2023

How to attend the meeting

<u>Hybrid meeting:</u> You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually using the Microsoft Teams using the link below:

Microsoft Teams meeting

Join on your computer, mobile app or room device

Click here to join the meeting

Meeting ID: 244 525 285 620

Passcode: vLGzqN

Download Teams | Join on the web

Or call in (audio only)

+1 406-272-4824,,237157841# **United States, Billings**

Phone Conference ID: 237 157 841#

Find a local number | Reset PIN

ATTENDANCE
Present: David Strohmaier, Juanita Vero, Josh Slotnick, Chris Lounsbury, Annie Cathey, Emmie Bristow, Melissa Fisher, Allison Franz, Cheryl Hartman, Carey Powers, Shane Stack, Anne Hughes, Erica Grinde, Jacob Allington, Brian West
Other Attendees: Corey Destine, Doug Melton, Erik Dickson, Michelle Denman, Christina Dewar, Martin Kidston, MCAT

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
None

II. CONSENT AGENDA

Moved:	David Strohmaier
Second:	Juanita Vero
Vote:	Yes 3, No 0, Abstained 0
Additional Info:	Consent agenda items passed as written

1. Request board approve chair to sign a letter and a resolution designating Sindie S. Kennedy as the Environmental Certifying Official responsible for all activities associated with the environmental review process to be completed in conjunction with awarding CDBG RLF funding to

Neighborworks for the purchase of the Two Rivers Manufactured Home Community in Lolo.
Resolution 2023-095 filed with Clerk and Recorder/Treasurer's Office: Book 1096 Page 40. Letter 2023-204 BCC signed. Electronically sent to Sindie Kennedy, Grants.

2. Request board approve chair to sign the SmartPrepare renewal agreement for an annual fee of $10,000 for a 5 year term.
Electronically sent to Adriane Beck, Office of Emergency Management.

3. Request board approve chair to sign professional services agreement with Janna Lundquist Consulting for strategic planning services involving joint planning and goal setting for Human Resources and Risk & Benefits Departments. Services will be completed by June 30, 2024 with fees totaling $6,500 to be split between the departments.
Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1096 Page 41. Electronically sent to Erica Grinde, Risk and Benefits Office.

III. ACTION ITEMS

1. Request board authorize the addition of one FTE mechanic for Public Works.

Presenter:	Erik Dickson
Moved:	Juanita Vero
Second:	David Strohmaier
Motion:	Motion passed as written
Vote:	Yes 3, No 0, Abstained 0
Additional Info:	
Contract/Project Begin Date:	
Contract/Project End Date:	

Electronically sent to Erik Dickson, Public Works.

2. Request board approve professional services agreement with HDR Engineering Inc. for the design of a pile replacement on Glacier Creek Bridge in Condon for an amount not to exceed $19,344.95.

Presenter:	Shane Stack
Moved:	David Strohmaier
Second:	Juanita Vero
Motion:	Motion passed as written
Vote:	Yes 3, No 0, Abstained 0
Additional Info:	
Contract/Project Begin Date:	
Contract/Project End Date:	

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1096 Page 42. Electronically sent to Shane Stack, Public Works.

3. Request board approve the resolution creating a revolving loan fund for mental health services using American Rescue Plan Act funds.

Presenter:	Chris Lounsbury
Moved:	David Strohmaier
Second:	Juanita Vero
Motion:	Motion passed as written
Vote:	Yes 3, No 0, Abstained 0
Additional Info:	
Contract/Project Begin Date:	

Contract/Project End Date:

Resolution 2023-094 filed with Clerk and Recorder/Treasurer's Office: Book 1096 Page 43. Electronically sent to Chris Lounsbury, Commissioners' Office.

4. Request board approve a loan to Western Montana Mental Health Center from the Missoula County Mental Health Revolving Loan fund in an amount up to $750,000.

Presenter:	Chris Lounsbury
Moved:	David Strohmaier
Second:	Juanita Vero
Motion:	Motion passed as written
Vote:	Yes 3, No 0, Abstained 0
Additional Info:	Text
Contract/Project Begin Date:	
Contract/Project End Date:	

Electronically sent to Chris Lounsbury, Commissioners' Office.

IV. CORRESPONDENCE

None

V. DISCUSSION ITEMS

None

VI. UPCOMING EVENTS AND INVITATIONS

None

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VIII. OTHER COMMENTS/INSTRUCTIONS

None