

# BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING AGENDA

Thursday, February 8, 2024  
10:00 AM

*If you need an auxiliary aid/service or other accommodation due to a disability, contact the commissioners office at 406-258-4877 or [bcc@missoulacounty.us](mailto:bcc@missoulacounty.us) at least two business days before the meeting. If a response is received after this point, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled.*

## How to attend the meeting:

**Hybrid meeting:** You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually by using our Microsoft Teams link found here:

<http://missoula.co/bccpublicmeeting>

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|----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| DATE & TIME: <b>Thursday, February 8, 2024 - 10:00 AM</b>                  |                                                                                                        |                                                                                                     | CHAIR/ACTING CHAIR:                                                                           |                                                                                                            |                                                                      |
| ATTENDANCE:<br>Commissioners<br>Slotnick ( )<br>Strohmaier ( )<br>Vero ( ) | Lounsbury ( )<br>A. Hughes ( )<br>Czorny ( )<br>Crowser ( )<br>Grinde ( )<br>Marshall ( )<br>Stack ( ) | Allington ( )<br>Beck ( )<br>Bristow ( )<br>Brock ( )<br>Cathey ( )<br>Chase-Begay ( )<br>Dewar ( ) | Fisher ( )<br>Franz ( )<br>Gaynor ( )<br>Gernant ( )<br>Gordon ( )<br>Hart ( )<br>Hartman ( ) | Hauser ( )<br>K. Hughes ( )<br>Lautzenheiser ( )<br>Marks ( )<br>Pavlish ( )<br>Petersen ( )<br>Powers ( ) | Richardson ( )<br>M. Scott ( )<br>Seaman ( )<br>Wall ( )<br>West ( ) |
| Others in Attendance:                                                      |                                                                                                        |                                                                                                     |                                                                                               |                                                                                                            |                                                                      |

## I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

## II. CONSENT AGENDA:

| Moved                                                                                                                                                                                                | Second | No/<br>Abstain | Passed | Signed |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------------|--------|--------|
| 1. Request board appoint Jennifer Schultz from second alternate to first alternate on the Zoning Board of Adjustment.                                                                                |        |                |        |        |
| 2. Request board approve professional services agreement with IMEG to provide on-call planning services for the Planning, Sustainability and Development Department.                                 |        |                |        |        |
| 3. Request board approve professional services agreement with WGM Group, Inc., to provide on-call consulting services for the Planning, Development and Sustainability Department.                   |        |                |        |        |
| 4. Request board approve Commissioner Strohmaier to sign as chair for the updated signature page for MBCC grants.                                                                                    |        |                |        |        |
| 5. Request board approve request for payment form for Big Sky Trust Fund grant awarded to assist TOMIS Holdings, Inc. (4 jobs created, \$20,000 requested).                                          |        |                |        |        |
| 6. Request board approve professional service agreement amendment with Missoula Bottling Company dba Pepsi-Cola of Missoula to extend the pouring rights contract for the concession building at the |        |                |        |        |

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|     | Missoula County Fairgrounds.                                                                                                                                                      |
| 7.  | Request board approve extension to the option agreement with DeSmet School related to the proposed sale of the western parcel of Missoula County's Kestrel Park to DeSmet School. |
| 8.  | Request board approve updated resolution for a Local Government Study Commission increasing the number of members from 3 to 7 and updating and replacing resolution 2024-012.     |
| 9.  | Request board approve professional services agreement with SURF_HL to conduct internal service department reviews over the next two years.                                        |
| 10. | Request board approve the addition of a halftime, approx 26 hours, position for the Historical Museum to be funded out of museum budget.                                          |
| 11. | Request board approve Resolution Appointing Special Deputy County Attorney in the matter of State of Montana v. Andrew Duncan Stevenson (IRA0040967).                             |
| 12. | Request board approve Resolution Appointing Special Deputy County Attorney in the matter of State of Montana v. Fallon Sahara Flynn (CR-2024-173/IRA0040963).                     |
| 13. | Request board approve contract between the Missoula County Detention Facility and Dr. Mark Messer, DMD to provide dental services to inmates                                      |

| III. ACTION ITEMS: (A REQUEST FOR COMMISSION ACTION FORM IS REQUIRED) |                                                                                                                                                                                                                                                                                                                                                                                                                                       | Moved | Second | No/<br>Abstain | Passed | Signed |
|-----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|--------|----------------|--------|--------|
| 1. Item:                                                              | Request board approve chair to sign the CDBG RLF Grant Award Agreement between the Missoula Board of County Commissioners and NeighborWorks Montana for up to \$310,000.00 for the purpose of assisting residents at the Two Rivers Mobile Home Park purchase the mobile home park located at 6300 Lantern Ridge Lane, Lolo, Montana and operate a resident owned cooperative thereby preserving 59 units of affordable housing.<br>- |       |        |                |        |        |
|                                                                       | Presenter: Heidi West                                                                                                                                                                                                                                                                                                                                                                                                                 |       |        |                |        |        |
| 2. Item:                                                              | Request board approve loan agreement between Missoula County and NeighborWorks Montana for \$100,000 from the Housing Innovation Fund for the purchase of the Two Rivers Manufactured Home Park in Lolo, Montana. This will allow the formation of a Resident Owned Community and thereby preserve 59 units of affordable housing.<br>-                                                                                               |       |        |                |        |        |
|                                                                       | Presenter: Garrick Harmel                                                                                                                                                                                                                                                                                                                                                                                                             |       |        |                |        |        |
| 3. Item:                                                              | Request board approve maintenance and management agreement between Garden City Harvest and Missoula County for a community garden on the northeastern portion of East Missoula Lion's Park with an expiration of February 2nd, 2034.<br>2/8/2024 - 2/8/2034                                                                                                                                                                           |       |        |                |        |        |
|                                                                       | Presenter: Nicholas Zanetos                                                                                                                                                                                                                                                                                                                                                                                                           |       |        |                |        |        |
| 4. Item:                                                              | Request board approve FY24 Parks and Trails Matching Grant Awards in the amount of \$75,000 as recommended by the Parks and Trails Advisory Board and subject to the considerations included within the attached agreements.<br>2/1/2024 - 6/30/2025                                                                                                                                                                                  |       |        |                |        |        |
|                                                                       | Presenter: Jackson Lee                                                                                                                                                                                                                                                                                                                                                                                                                |       |        |                |        |        |
| 5. Item:                                                              | Request board approve Montana Community Reinvestment Plan Act ("MCR") Planning Grant application and authorize the board chair to sign the necessary documents to be used to hire a firm to assist in completing the existing conditions analysis as part of the Missoula County Comprehensive Plan update.                                                                                                                           |       |        |                |        |        |

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| <b>Presenter:</b> Andrew Hagemeyer |  |  |  |  |  |
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**IV. CORRESPONDENCE:** (A REQUEST FOR COMMISSION ACTION FORM IS NOT REQUIRED)

1. Letter of support for MDT's 2024 RAISE grant program application to fund the reconstruction of Mullan Road between Pulp Mill Road and Deschamps Lane.

**V. DISCUSSION ITEMS:** (A REQUEST FOR COMMISSION ACTION FORM IS NOT REQUIRED)

**VI. UPCOMING EVENTS AND INVITATIONS:**

**VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING:**

**VIII. OTHER COMMENTS/INSTRUCTIONS:**