

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
February 8, 2024

How to attend the meeting

Hybrid meeting: You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually by using our Microsoft Teams link found here: <http://missoula.co/bccpublicmeeting>

ATTENDANCE

Present: Josh Slotnick, Juanita Vero, Chris Lounsbury, Anne Hughes, Shane Stack, Jacob Allington, Annie Cathey, Emmie Bristow, Allison Franz, Christina Dewar, Cheryl Hartman, Vincent Pavlish, Carey Powers, Maddie Scott

Other Attendees: John Rouse, Jacey Grange, Garrick Harmel, Heidi West, Leigy Wagener, Juniper Davis, Jackson Lee, Luaren Ryan, MCAT

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. CONSENT AGENDA

Moved: Josh Slotnick

Second: Juanita Vero

Vote: Yes 2, No 0, Abstained 0

Additional Info: Consent agenda items passed as written with the correction to Item #4 to reflect the board authorizing Commissioner Vero to sign as acting chair.

1. Request board appoint Jennifer Schultz from second alternate to first alternate on the Zoning Board of Adjustment.

JV and JS signed Letter 2024-028 to Shultz. Electronically sent to Mattie Scott, Commissioners' Office.

2. Request board approve professional services agreement with IMEG to provide on-call planning services for the Planning, Sustainability and Development Department.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 426. Electronically sent to Karen Hughes, Lands and Communities.

3. Request board approve professional services agreement with WGM Group, Inc., to provide on-call consulting services for the Planning, Development and Sustainability Department.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 427. Electronically sent to Karen Hughes, Lands and Communities.

4. Request board approve Commissioner Vero to sign as chair for the updated signature page for MBCC grants.

Electronically sent to Lisa Coon, Community Justice Department.

5. Request board approve request for payment form for Big Sky Trust Fund grant awarded to assist TOMIS Holdings, Inc. (4 jobs created, \$20,000 requested).

Electronically sent to Leidy Wagener, Missoula Economic Partnership.

6. Request board approve professional service agreement amendment with Missoula Bottling Company dba Pepsi-Cola of Missoula to extend the pouring rights contract for the concession building at the Missoula County Fairgrounds.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 448. Electronically sent to Jacey Grange, Fair Management.

7. Request board approve extension to the option agreement with DeSmet School related to the proposed sale of the western parcel of Missoula County's Kestrel Park to DeSmet School.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 428. Electronically sent to Juniper Davis, Park, Trails and Open Lands.

8. Request board approve updated resolution for a Local Government Study Commission increasing the number of members from 3 to 7 and updating and replacing resolution 2024-012.

Resolution 2024-014 filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 429. Electronically sent to Chris Lounsbury, Commisisoners' Office.

9. Request board approve professional services agreement with SURF_HL to conduct internal service department reviews over the next two years.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 4430. Electronically sent to Chris Lounsbury, Commissioners' Office.

10. Request board approve the addition of a halftime, approx 26 hours, position for the Historical Museum to be funded out of museum budget.

Electroically sent to Chris Lounsbury, Commissioners' Office.

11. Request board approve Resolution Appointing Special Deputy County Attorney in the matter of State of Montana v. Andrew Duncan Stevenson (IRA0040967).

Resolution 2024-015 filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 431. Electronically sent to Brian West, County Attorney's Office.

12. Request board approve Resolution Appointing Special Deputy County Attorney in the matter of State of Montana v. Fallon Sahara Flynn (CR-2024-173/IRA0040963).

Resolution 2024-016 filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 432. Electronically sent to Brian West, County Attorney's Office.

13. Request board approve contract between the Missoula County Detention Facility and Dr. Mark Messer, DMD to provide dental services to inmates

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 433. Electronically sent to Sheryl Ziegler, Sheriff's Department Detention.

III. ACTION ITEMS

1. Request board approve chair to sign the CDBG RLF Grant Award Agreement between the Missoula Board of County Commissioners and NeighborWorks Montana for up to \$310,000.00 for the purpose of assisting residents at the Two Rivers Mobile Home Park purchase the mobile home park located at 6300 Lantern Ridge Lane, Lolo, Montana and operate a resident owned cooperative thereby preserving 59 units of affordable housing.

Presenter:

Heidi West

Moved:

Josh Slotnick

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 593. Electronically sent to Heidi West, Grants.

2. Request board approve loan agreement between Missoula County and NeighborWorks Montana for \$100,000 from the Housing Innovation Fund for the purchase of the Two Rivers Manufactured Home Park in Lolo, Montana. This will allow the formation of a Resident Owned Community and thereby preserve 59 units of affordable housing.

Presenter:

Garrick Harnel

Moved:

Josh Slotnick

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 434. Electronically sent to Garrick Harmel, Grants.

3. Request board approve maintenance and management agreement between Garden City Harvest and Missoula County for a community garden on the northeastern portion of East Missoula Lion's Park with an expiration of February 2nd, 2034.

Presenter:

Juniper Davis

Moved:

Josh Slotnick

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Text

Contract/Project Begin Date:

2/8/2024

Contract/Project End Date:

2/8/2034

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 4449. Electronically sent to Nicholas Zanetos, Parks, Trails and Open Lands.

4. Request board approve FY24 Parks and Trails Matching Grant Awards in the amount of \$75,000 as recommended by the Parks and Trails Advisory Board and subject to the considerations included within the attached agreements.

Presenter:

Jackson Lee

Moved:

Josh Slotnick

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

2/1/2024

Contract/Project End Date:

6/30/2025

Grant agreements filed with Clerk and Recorder/Treasurer's Office: Garden City Book 1097 Page 441 / Frenchtown Book 1097 Page 442/ Potomac Book 1097 Page 443/ Seeley Lake Book 1097 Page 444.. Electronically sent to Jackson Lee, Park, Trails and Open Lands.

5. Request board approve Montana Community Reinvestment Plan Act ("MCR") Planning Grant application and authorize the board acting chair to sign the necessary documents to be used to hire a

firm to assist in completing the existing conditions analysis as part of the Missoula County Comprehensive Plan update.

Presenter:

Andrew Hagemeyer

Moved:

Josh Slotnick

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Electronically sent to Andrew Hagemeyer, Planning, Development & Sustainability.

IV. CORRESPONDENCE

1. Letter of support for MDT's 2024 RAISE grant program application to fund the reconstruction of Mullan Road between Pulp Mill Road and Deschamps Lane.

BCC signed Letter 2024-036 for MDT 2024 RAISE grant program application for the reconstruction of Mullan Road between Pulp Mill Road and Deschamps Lane.

V. DISCUSSION ITEMS

None

VI. UPCOMING EVENTS AND INVITATIONS

None

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VIII. OTHER COMMENTS/INSTRUCTIONS

None