

BOARD OF COUNTY COMMISSIONERS

ADMINISTRATIVE PUBLIC MEETING MINUTES

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206

February 20, 2024

How to attend the meeting

Hybrid meeting: You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually by using our Microsoft Teams link found here: <http://missoula.co/bccpublicmeeting>

ATTENDANCE

Present: David Strohmaier, Juanita Vero, Chris Lounsbury, Anne Hughes, Erica Grinde, Emmie Bristow, Annie Cathey, Melissa Fisher, Allison Franz, Cheryl Hartman, Matt Lautzenheiser, Vincent Pavlish, Carey Powers
Other Attendees: Caroline Bean, Flanna McLarty, Kevin Heisler, Jenna Miller, Elizabeth Erickson, Dave Cotner, Keith Kopivica, Martin Kidston, MCAT

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Keith Kopivica expressed concerns regarding how the Fair is recruiting music acts to perform at the fair. He requested that the commissioners come up with a clear process on how this decision is made and how applications are accepted.

II. CONSENT AGENDA

Moved: Juanita Vero
Second: David Strohmaier
Vote: Yes 0, No 0, Abstained 0
Additional Info: Consent agenda items were approved and passed as written

1. Request board approve chair to sign a certification regarding lobbying to meet an EPA requirement to partially meet start-up conditions of the Environmental Justice Government to Government Grant awarded to Missoula County.

Certification filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 954. Electronically sent to Caroline Bean, Grants.

2. Request board approve request for payment form for Big Sky Trust Fund grant awarded to assist PDT, Inc. (5 jobs created, \$25,000 requested).

Electronically sent to Leidy Wagener, Missoula Economic Partnership.

3. Request board approve contract amendment with Pioneer Technical Services for creation of the Wye 2 TEDD with a fiscal impact of \$5,000.

Amended contract filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 955 . Electronically sent to Flanna McLarty, Fair Management.

4. Request board approve chair to sign Task Order (TO) 24-07-4-21-130-0 between the Montana Department of Public Health and Human Services (DPHHS) and the Missoula City-County Health Department (MCCHD) for the Licensed Establishment Inspection Fund program. Compensation to MCCHD in the amount of \$125,000.

Electronically sent to Julie Mohr, Health Department.

5. Request board approve professional services agreement with Hotchkiss Heating and Air for HVAC replacement at the Historical Museum.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 956. Electronically sent to Jason Hauser, Facilities Management.

III. ACTION ITEMS

1. Request board approve exchange agreement for Real Property between Missoula County and MTAK Landholdings LLC and SEV Enterprises LLC, which authorizes exchange of property of equivalent value located in the Gleneagle at Grantland Addition Subdivision.

Presenter: Erica Grinde
Moved: Juanita Vero
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 0, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 2/20/2024

Contract/Project End Date:

Electronically sent to Erica Grinde, Risk and Benefits Office.

2. Request board approve Amendment No.1 to the professional services agreement with Bureau Veritas North America to provide information sheets and guidelines for converting storage structures into occupied spaces such as ADU's and SFR's for cost not to exceed \$6,640.

Presenter: Kevin Heisler
Moved: Juanita Vero
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 0, No 0, Abstained 0
Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Agreement amendment No. 1 filed with Clerk and Recorder/Treasurer's Office: Book 1097 Page 957.
Electronically sent to Shane Stack, Public Works.

3. Request board approve the reappointment of Sharon Sweeney to Open Lands Citizen Advisory Committee.

Presenter: Mattie Scott
Moved: Juanita Vero
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 0, No 0, Abstained 0
Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Letter 2024-038 DS and JV signed to Sweeney. Electronically sent to Maddie Scott, Commissioners' Office.

IV. CORRESPONDENCE

1. Letter of support for grant application to restore St. Michael's Church

Letter 2024-041 DS and JV signed. Letter of support for St. Michaels Church restoration.

2. Letter of support for grant application to restore Montana Building

Letter 2024-042 DS and JV signed. Letter of support for grant application to restore Montana Building

3. Letter of support for RAISE grant application to repair/replace five bridges in Missoula County- Letter Signed on 2/15/2024

Letter 2024-040 BCC signed. Letter of support for RAISE grant application to repair/replace five bridges in Missoula County.

V. DISCUSSION ITEMS

None

VI. UPCOMING EVENTS AND INVITATIONS

None

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VIII. OTHER COMMENTS/INSTRUCTIONS

None