

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206

March 14, 2024

How to attend the meeting

Hybrid meeting: You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually by using our Microsoft Teams link found here: <http://missoula.co/bccpublicmeeting>

ATTENDANCE

Present: Josh Slotnick, David Strohmaier, Juanita Vero, Chris Lounsbury, Anne Hughes, Andrew Czorny, Emmie Bristow, Christina Dewar, Melissa Fisher, Allison Franz, John Hart, Cheryl Hartman, Matt Lautzenheiser, Maddie Scott, Bradley Seaman

Other Attendees: Flanna McLarty, Kevin Heisler, Matt Jennings, Juniper Davis, Kelley Durbin-Williams, Kali Becher, Ethan Redfern, MCAT

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. CONSENT AGENDA

Moved: Josh Slotnick

Second: Juanita Vero

Vote: Yes 3, No 0, Abstained 0

Additional Info: Consent agenda items passed as written

1. Request board approve chair to sign amendment to the professional service agreement with DJ&A for design and construction management services associated with new trail construction at New Meadows Park to extend the contract end date through December 31, 2024.

Amended agreement filed with Clerk and Recorder/Treasurer's Office: Book 1098 Page 418.

Electronically sent to Jackson Lee, Parks, Trails & Open Lands.

2. Request board approve chair to sign a Final Report Certificate of Compliance for the state ARPA grant that partially supported the Buena Vista Wastewater System Improvement Project, Phase II.

Electronically sent to Sindie Kennedy, Grants.

3. Request board approve chair to sign Final Report Certificate of Compliance for the Montana DNRC grant that partially supported the Buena Vista Wastewater System Improvement Project, Phase II.

Electronically sent to Sindie Kennedy, Grants.

4. Request board approve to sign Millings Stockpile Agreement allowing Public Works to stockpile 28,000 cubic yards of material on Bret Holt's property on Hwy 12 for a cost of \$1,500 for every year the material is located on the property for up to five years.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1098 Page 420. Electronically sent to Shane Stack, Public Works.

5. Request board approve to sign professional service agreement with Structure West for restoration and rehabilitation of the E100 ADC Barrack at the Historical Museum at the Fort Missoula (HMFm) total contract value: \$460,715.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1098 Page 421. Electronically sent to Mattie Scott, Commissioners' Office.

6. Request board approve to sign contract amendment DOA-SPB PHH23-0454R-K with Montana Department of Public Health and Human Services Behavioral Health and Developmental Disabilities Division in the amount of \$515,562.50 funded by the Crisis Diversion Grant to support the Mobile Support Team for the first half of FY 24.

Electronically sent to Erin Kautz, Grants.

7. Request board approve to amend professional service agreement with Electro Controls for the upgrade services of the BMS controllers, sensors, valves, and software integration. Total compensation increased by \$77,923.

Amended agreement filed with Clerk and Recorder/Treasurer's Office: Book 1098 Page 422.

Electronically sent to Mattie Scott, Commissioners' Office.

8. Request board approve to sign standard employment agreement between Torrye Hart, LCSW, and Partnership Health Center-Missoula County with a pay rate of \$41.62 per hour, budgeted at 40 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1098 Page 424. Electronically sent to Jenny Gray, Human Resources.

9. Request board approve purchase of a LeeBoy oil distributor truck from Modern Machinery in the amount of \$314,031.40 through a Sourcewell contract price.

Electronically sent to Erik Dickson, Public Works.

10. Request board approve purchase of a Wirtgen pulverize from RDO Equipment in the amount of \$525,906.01 through a Sourcewell contract price.

Electronically sent to Erik Dickson, Public Works.

11. Request board approve the professional service agreement in the amount of \$6,230 with Field to Frame Interpretive Planning and Design for the purpose of developing an interpretive plan that will guide future community engagement at Missoula County's LaLonde Ranch, located at 5404 West Harrier in Missoula, MT.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1098 Page 426. Electronically sent to Juniper Davis, Parks, Trails and Open Lands.

12. Request board approve resolution qualifying the Butler Creek Trail Phase-1 project as eligible for funding for up to \$76,011 through the 2014 Missoula City-County Parks and Trails Bond.

Resolution 2024-023 filed with Clerk and Recorder/Treasurer's Office: Book 1098 Page 419.

Electronically sent to Jackson Lee, Park, Trails & Open Lands.

13. Request board approve the rental of a Wirtgen pulverizer from RDO Equipment in the amount of \$40,000, with the rental price to be credited toward the purchase of the same machine.

Electronically sent to Erik Dickson, Public Works.

14. Request board approve the purchase of a side dump trailer from Torgerson's Equipment in the amount of \$75,000 through a Sourcewell contract price.

Electronically sent to Erik Dickson, Public Works.

15. Request board approve to sign professional services agreement amendment with the City of Missoula Fire Department in the amount of \$515,562.50 to support the Mobile Support Team for services provided in the first half of FY24.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1098 Page 462. Electronically sent to Erin Kautz, Grants.

16. Request board approve the reappointment of David Jackson and Dale Jackson to the Tax Appeal Board.

BCC signed letters 2024-058 to Jackson and 2024-057 to Jackson. Electronically sent to Mattie Scott, Commissioners' Office.

17. Request board approve to sign an amended professional service agreement with Structure West for the interior remodel of the ATCO Trailer. With the total compensation increasing by \$4,000.

Amended agreement filed with Clerk and Recorder/Treasurer's Office: Book 1098 Page 423.

Electronically sent to Mattie Scott, Commissioners' Office.

18. Request board approve the reappointment of Wendy Green, Jo-ann Stierwalt, and Kristin Mason to the Seeley Lake Cemetery District.

BCC signed letters 2024-056 to Green / 2024-055 to Stierwalt/ 2024-054 to Mason. Electronically sent to Mattie Scott, Commissioners' Office.

III. ACTION ITEMS

1. Request board approve to adopt the resolution to establish development impact fees procedures and requirements.

Presenter:

Karen Hughes

Moved:

Juanita Vero

Second:

Josh Slotnick

Motion:

Motion passed as written

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

7/1/2024

Contract/Project End Date:

Resolution 2024-024 filed with Clerk and Recorder/Treasurer: Book 1098 Page 428. Electronically sent to Karen Hughes, Planning & Development Services.

2. Request board approve resolutions to cancel special district elections and elect candidates by acclamation.

Presenter:

Bradley Seaman

Moved:

Josh Slotnick

Second:

Juanita Vero

Motion:

Resolutions passed as written

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Resolutions filed with Clerk and Recorder/Treasurer's Office. Electronically sent to Bradley Seaman, Elections:

2024-025 Big Flat Irrigation B1098 P432

2024-026 Bonner CC B1098 P434

2024-027 Clinton CC B1098 P436

2024-028 Clinton Irrigation B1098 P431

2024-029 Clinton Fire B1098 P433

2024-030 East Frenchtown Water B1098 P435 / B1098 P463

2024-031 East Missoula CC B1098 P437

2024-032 East Missoula Fire B1098 P439

2024-033 East Missoula Sewer B 1098 P441
2024-034 Elk Meadows Water B1098 P443
2024-035 Evaro CC B1098 P447
2024-036 Frenchtown Irrigation B1098 P449
2024-037 Goodan-Kiel Water B1098 P453
2024-038 Greenough-Polomac Fire B1098 P438
2024-039 Lolo CC B1098 P440
2024-040 Missoula Irrigation B1098 P444
2024-041 Seeley Lake CC B1098 P442
2024-042 Seeley Lake Hospital B1098 P445
2024-043 Seeley Lake Fire B1098 P446
2024-044 Seeley Lake Sewer B1098 P448
2024-045 Seeley Lake Water B1098 P450
2024-046 Shelby Water B1098 P451
2024-047 Spring Meadows Water B1098 P452
2024-048 Sunny Meadows Sewer & Water B1098 P455
2024-049 Swan Valley CC B1098 P456
2024-050 Swan Valley Fire B1098 P457
2024-051 Target Range Sewer & Water B1098 P458
2024-052 Turah Meadows Sewer & Water B1098 P460
2024-053 West Valley CC B1098 P45

3. Requesting board approve professional service agreement with Jackson Contracting Group for the amount of \$340,000 for the Public Works admin remodel.

Presenter:

Kevin Heisler

Moved:

Juanita Vero

Second:

Josh Slotnick

Motion:

Motion passed as written

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

3/14/2024

Contract/Project End Date:

10/31/2024

Agreement filed with Clerk and Recorder/Treasurer: Book 1098 Page 464. Electronically sent to Kevin Heisler, Public Works.

4. Request board approve Funding, Construction, Maintenance and Local Agency Guidelines Agreement with Montana Department of Transportation for Federal Highway Commission Funds to be used towards the construction of a new sidewalk along the western boundary of the Missoula Fairgrounds along Russell Street with a total estimated cost of \$888,458. The County's contribution towards the project will total \$119,231 and is budgeted in the Fairgrounds capital improvement budget.

Presenter:

Flanna McLarty

Moved:

Josh Slotnick

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

3/14/2024

Contract/Project End Date:

Electronically sent to Flanna McLarty, Fairgrounds Management.

5. Requesting board approval of Marty Noyd, Architect- appointed to the Construction Board of Appeals to a 5 year term from 3/14/2024-3/14/2029.

Presenter: Kenin Heisler
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 3/14/2024
Contract/Project End Date: 3/14/2029
Electronically sent to Kevin Heisler, Public Works.

6. Requesting board approval of Bradley Layton, Engineer- to the Construction Board of Appeals for a 4 year term from 3/14/2024-3/14/2028.

Presenter: Kevin Heisler
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 3/14/2024
Contract/Project End Date: 3/14/2028
Electronically sent to Kevin Heisler, Public Works.

7. Requesting board approval of Wade Gooden, member at large, for a 3 year term to the Construction Board of Appeals from 3/14/2024-3/14/2027.

Presenter: Kevin Heisler
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 3/14/2024
Contract/Project End Date: 3/14/2027
Electronically sent to Kevin Heisler, Public Works.

8. Requesting board approval of Josh Sessums, Master Plumber, for a 2 year term to the Construction Board of Appeals from 3/14/2024-3/14/2026.

Presenter: Kevin Heisler
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 3/14/2024
Contract/Project End Date: 3/14/2026
Electronically sent to Kevin Heisler, Public Works.

9. Requesting board approval of Derrick Holland, Master Electrician, to the Construction Board of Appeals to a 1 year term from 3/14/2024-3/14/2025.

Presenter: Kevin Heisler
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 3/14/2024
Contract/Project End Date: 3/14/2025
Electronically sent to Kevin Heisler, Public Works.

10. Request board appoint Matt Jennings as County Attorney, effective as of the retirement of Kirsten Pabst, at the rate established by the Compensation Board.

Presenter: Chris Lounsbury
Moved: Josh Slotnick
Second: Juanita Vero
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date:
Contract/Project End Date:
Resolution 2024-054 filed with Clerk and Recorder/Treasurer's Office: Book 1098 Page 430.
Electronically sent to Chris Lounsbury, Commissioners' Office.

IV. CORRESPONDENCE

1. Comment letter for scoping notice on FWS's Establishment of an Experimental Population of the Grizzly Bear in the Bitterroot Ecosystem of the States of Idaho and Montana EIS
BCC signed Letter 2024-067

V. DISCUSSION ITEMS

None

VI. UPCOMING EVENTS AND INVITATIONS

None

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VIII. OTHER COMMENTS/INSTRUCTIONS

None