

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206

June 27, 2024

How to attend the meeting

Hybrid meeting: You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually by using our Microsoft Teams link found here: <http://missoula.co/bccpublicmeeting>

ATTENDANCE

Present: Josh Slotnick, David Strohmaier, Chris Lounsbury, Anne Hughes, Andrew Czorny, Shane Stack, Jacob Allington, Adriane Beck, Emmie Bristow, Annie Cathey, Christina Dewar, Melissa Fisher, Allison Franz, Cheryl Hartman, Sara Richardson, Mattie Scott

Other Attendees: Ted Morgan, Ray Rizer, Nicholas Zanetos, Elisha Buchholz, Lisa Sheppard, Kali Becher, MCAT

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. CONSENT AGENDA

Moved: Josh Slotnick
Second: David Strohmaier
Vote: Yes 2, No 0, Abstained 0
Additional Info: All consent agenda item passed as written

1. Request board approve resolution modifying the start date for Missoula County to begin collecting impact fees to August 1, 2024

Resolution 2024-074 filed with Clerk and Recorder/Treasurer's Office: Book 1101 Page 617.
Electronically sent to Karen Hughes, Planning, Development & Sustainability.

2. Request board approve interlocal agreement with Frenchtown Rural Fire District for impact fees.

Interlocal agreement filed with Clerk and Recorder/Treasurer's Office: Book 1101 Page 618.
Electronically sent to Karen Hughes, Planning, Development & Sustainability.

3. Request board approve chair to sign Missoula City Public Forum Intake application for the animal shelter expansion and remodel project.

Electronically sent to Julie Mohr, Missoula Health Department.

4. Request board approved professional service agreement with Structure West for the removal and replacement of the retaining wall around Missoula County Courthouse and adding skate stops. Base bid: \$ 325,000.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1101 Page 619. Electronically sent to Jason Hauser, Facilities Management.

5. Request board approve professional service agreement with Structure West for the removal and replacement of the roof shingles at the Missoula County Elections office. Base bid \$49,000.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1101 Page 620. Electronically sent to Jason Hauser, Facilities Management.

6. Request board approve memorandum of agreement between Missoula County, the City of Missoula, Montana Fish, Wildlife and Parks, and the Clark Fork Coalition in support of the Missoula Valley River Recreation Ambassador Project.

Electronically sent to Randy Arnold, Lands, Culture, and Recreation.

7. Request board approve professional services agreement with the Clark Fork Coalition for hiring, supervising and providing managerial oversight of the River Ambassador positions for the 2024 summer river recreation season.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1101 Page 887. Electronically sent to Randy Arnold, Lands, Culture, and Recreation.

8. Request board approve and authorize the chair to sign three-year software and support agreement with Ladriz AI for predictive AI modeling and training for evacuation planning for \$37,440 per year.

Electronically sent to Adriane Beck, Office of Emergency Management.

9. Request board approve chair to sign memorandum of understanding between Missoula County 9-1-1 and 988 Lifeline Center to outline and establish a working relationship between both entities.

Electronically sent to Adriane Beck, Office of Emergency Management.

10. Request board approve professional services agreement amendment between Missoula County and Laura Thomas to provide services to the Calibrate program extending the date to Sept 30, 2025

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1101 Page 625. Electronically sent to Devin Randall, County Attorney's Office.

11. Request board approve professional services agreement between Missoula County and Stepping Stones Behavioral Health Services, Inc to provide co-occurring treatment services for ROAD Court, DUI Treatment and Accountability Court participants,

Electronically sent to Devin Randall, County Attorney's Office.

12. Request board approve professional services agreement amendment between Missoula County and Diane McLaverty to provide service to the Calibrate program, extending the agreement to Sept 30, 2025.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1101 Page 629. Electronically sent to Devin Randall, County Attorney's Office.

13. Request board approve professional services agreement with SURF_HL for consulting services for the Elections Office to develop mission, vision and values statements.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1101 Page 638. Electronically sent to Anne Hughes, Commissioners' Office.

14. Request board approve professional services agreement with Missoula Community Access Television to continue providing Public, Educational and Government (PEG) programming, local community access TV, closed captioning and other programming services.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1101 Page 639. Electronically sent to Anne Hughes, Commissioners' Office.

15. Request board approve to authorize Chief Technology Officer Ken Marshall to sign a three-year renewal subscription with Chocolatey Software Inc.

Electronically sent to Ken Marshall, Information Services.

16. Request board approve amendments to Missoula County Human Resources Policies effective July 1, 2024.

Electronically sent to Sara Richardson, Human Resources.

17. Request board approve and authorize Chief People & Risk Officer to bind coverage for the following lines of coverage for FY25: property, boiler & machinery, fine arts, crime, and cyber. The total increase in premium for FY25 is \$43,808 for a total premium across these lines of \$367,291.
Electronically sent to Erica Grinde, Risk and Benefits.

18. Request board approve and authorize Chief People & Risk Officer to bind coverage for the county's excess liability insurance policy issued by States RRG, which is renewing with a 5% increase in premium for a total premium of \$250,831.
Electronically sent to Erica Grinde, Risk and Benefits.

19. Request board approve the reappointment of Connie Ployhar to Greenough Potomac Rural Fire Services Area.
DS and JS signed Letter 2024-122 to Connie Ployhar for reappointment. Electronically sent to Mattie Scott, Commissioners' Office.

III. ACTION ITEMS

1. Request board approve dedication of public road and utility easement along 4907 Blue Mountain Road.

Presenter: Nicholas Zanetos
Moved: Josh Slotnick
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 6/27/2024
Contract/Project End Date: 6/27/2024

Electronically sent to Nicholas Zanetos, Park, Trails and Open Lands.

2. Request board approve notice of award for the Lolo Wastewater Improvement project funded through American Rescue Plan Act (ARPA) funding.

Presenter: Shane Stack
Moved: Josh Slotnick
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date:
Contract/Project End Date:

Notice of award filed with Clerk and Recorder/Treasurer's Office: Book 1101 Page 648. Electronically sent to Shane Stack, Public Works.

3. Request board appoint members to the Missoula Aging Services Governing Board.

Presenter: Mattie Scott
Moved: Josh Slotnick
Second: David Strohmaier
Motion: Motion passed as written with appointments - Kim McKelvey reappoint to a new 3 year term, Cynthia Rademacher reappoint to a new 3 year term, Tom Wozniak reappoint to a new 3 year term, Greg Oliver to fill remainder of term through June 30, 2025, Amber Rogers to a new three year term starting July 1, 2024.

Vote: Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project

Begin Date:

Contract/Project

End Date:

DS and JS signed Letters 2024-124 to McKelvey/ 2024-126 to Wozniak/ 2024-127 to Oliver/ 2024-128 to Rogers/ 2024-119 to Boughner/ 2024-123 to McDermott/ 2024-125 Rademacher/ 2024-129 Reddy. Electronically sent to Mattie Scott, Commissioners' Office.

IV. CORRESPONDENCE

1. HUD Regulations Letter of Support

Letter 2024-131 HUD Regulations Letter of Support

2. Letter of support IMD Exclusion Act

Letter's 2024-132 to Senator Tester/ 2024-133 to Senator Daines/ 2024-134 to Representative Zinke for support of IMD Exclusion Act.

3. Letter of contribution for Five Valleys Land Trust's grant proposal to the NRCS's Regional Conservation Partnership Program

Letter 2024-135 for Five Valleys Land Trust's grant proposal to NRCS's Regional Conservation Partnership Program

V. DISCUSSION ITEMS

None

VI. UPCOMING EVENTS AND INVITATIONS

None

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VIII. OTHER COMMENTS/INSTRUCTIONS

None