BOARD OF COUNTY COMMISSIONERS
ADMINISTRATIVE PUBLIC MEETING MINUTES
MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
November 7, 2024

How to attend the meeting

> <u>Hybrid meeting:</u> **You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually by using our Microsoft Teams link found here: http://missoula.co/bccpublicmeeting**

ATTENDANCE
Present: Josh Slotnick, David Strohmaier, Chris Lounsbury, Anne Hughes, Annie Cathey, Bryce Christiaens, Christina Dewar, Melissa Fisher, Allison Franz, Cheryl Hartman, Carey Powers, Mattie Scott, Brian West
Other Attendees: Elisha Buchholz, Lauren Ryan, Brenna Davis, Erika Berglund, MCAT, Griffen Smith

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
None

II. CONSENT AGENDA

Moved:	Josh Slotnick
Second:	David Strohmaier
Vote:	Yes 2, No 0, Abstained 0
Additional Info:	Consent agenda items passed as written

1. Request board approve contract for the awarded HB 819 grant application and authorize the board chair to sign, via docusign, the necessary documents to be used to hire a firm to assist in completing the existing conditions analysis as part of the Missoula County Comprehensive Plan update.
Electronically sent to Lauren Ryan, Planning and Development Services.

2. Request board approve professional service agreement with Electro Controls for services to upgrade Missoula County Public Works Access Controls. Total value: $38,653.
Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1106 Page 667. Electronically sent to Jason Hauser, Facilities Management.

3. Request board approve chair to sign Amendment Two (Amendment) to Task Order 24-25-5-21-014-0 (TO) between the Montana Department of Public Health and Human Services (DPHHS) and the Missoula City-County Health Department (MCCHD) for the provision of WIC program services, including general WIC services, the Farmers Market Nutrition Program, and Breastfeeding Peer Counselor Services. Compensation to MCCHD in the amount of $1,250,174 includes the original TO amount of $567,955 plus the additional funding of $6,500 for Breastfeeding Peer Counselor Seervices in Amendment One, and $675,719 for provision of WIC program services in Amendment Two.
Electronically sent to Julie Mohr, Health Department.

4. Request board approve Chief Technology Officer, Ken Marshall, to sign agreement with Paragon Micro for the new technology storage solution.
Electronically sent to Ken Marshall, Information Services.

5. Request board approve Chief Technology Officer, Ken Marshall to sign yearly renewal agreement with NeoGov for software maintenance and licensing.
Electronically sent to Ken Marshall, Information Services.

6. Request board approve contract with Climate Smart Missoula in the amount of $35,000 to support three sustainability initiatives: Climate Ready Missoula, 100% Clean Electricity, and Buildings for the Future.
Contract filed with Clerk and Recorder/Treasurer's Office: Book 1106 Page 674. Electronically sent to Karen Hughes, Planning, Development & Sustainability.

7. Request board approve and sign the amendment to the independent contractor agreement with Bryan von Lossberg for up to $25,000 to represent the county in the Green Power Program negotiation.
Contracts filed with Clerk and Recorder/Treasurer's Office: Book 1106 Page 675/ Book 1106 Page 676 / Book 1106 Page 677. Electronically sent to Karen Hughes, Planning, Development & Sustainability.

8. Request board approve professional services agreement with Great West Engineering for an amount not to exceed $22,000 for the development of a Preliminary Engineer Report for the Bench Road Bridge.
Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1106 Page 680 . Electronically sent to Erik Dickson, Public Works.

9. Request board approve professional services agreement with HDR for an amount not to exceed $35,000 for the development of a Preliminary Engineering Report for the Styler Drive East and Styler Drive West bridges.
Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1106 Page 681. Electronically sent to Erik Dickson, Public Works.

III. ACTION ITEMS

1. Request board approve memorandum for non-legal holiday office closure of eligible county offices on November 29, 2024.

Presenter:	Annie Cathey
Moved:	Josh Slotnick
Second:	David Strohmaier
Motion:	Motion passed as written
Vote:	Yes 2, No 0, Abstained 0
Additional Info:	
Contract/Project Begin Date:	
Contract/Project End Date:	

Electronically sent to Annie Cathey, Commisisoners' Office.

2. Request board appoint Debbie Polsin from alternate to active member on the Fair Event Committee.

Presenter:	Mattie Scott
Moved:	Josh Slotnick
Second:	David Strohmaier
Motion:	Motion passed as written

Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date:
Contract/Project End Date:
BCC Letter signed by DS and JS 2024-179 to Debbie Polsin appointed as an active member. Electronically sent to Mattie Scott, Commissioners' Office.

IV. CORRESPONDENCE

None

V. DISCUSSION ITEMS

1. Annual Food Policy Advisory Board update

VI. UPCOMING EVENTS AND INVITATIONS

None

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VIII. OTHER COMMENTS/INSTRUCTIONS

None