

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206

November 19, 2024

How to attend the meeting

Hybrid meeting: You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually by using our Microsoft Teams link found here: <http://missoula.co/bccpublicmeeting>

ATTENDANCE

Present: Josh Slotnick, David Strohmaier, Juanita Vero, Chris Lounsbury, Anne Hughes, Erica Grinde, Annie Cathey, Christina Dewar, Melissa Fisher, Allison Franz, John Hart, Cheryl Hartman, Carey Powers, Mattie Scott

Other Attendees: Brenna Davis, Glenn Ingram, Heidi West, Randy Arnold, Elisha Buchholz, Rich Spurgeon, Elizabeth Erickson, Griffin Smith, Irene Waara, MCAT

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. CONSENT AGENDA

Moved: Josh Slotnick

Second: Juanita Vero

Vote: Yes 3, No 0, Abstained 0

Additional Info: Consent agenda items passed as written

1. Request board approve professional services agreement with Family Outreach Inc. through June 30, 2025, in an amount not to exceed \$7,000 from the Financial Administration Fund, to establish and maintain the Family Assistance Fund for families in Missoula County.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1106 Page 1124. Electronically sent to Melissa Richards, Grants.

2. Request board approve a letter from the Missoula Metropolitan Planning Organization requesting Montana Department of Transportation's (MDT) assistance to obtain Governor Gianforte's redesignation of the Missoula Transportation Policy Coordinating Committee (TPCC) as the Metropolitan Planning Organization (MPO) for the Missoula Urban Area.

Electronically sent to Glenn Ingram, City of Missoula.

3. Request board approve chair to sign TO 25-07-3-01-213-0 between the Montana Department of Public Health and Human Services (DPHHS) and the Missoula City-County Health Department (MCCHD) for the Wildfire Smoke Preparedness in Community Buildings Partnership program. Compensation to MCCHD for the amount of \$40,000.

Electronically sent to Julie Mohr, Missoula Health Department.

4. Request board approve professional service agreement amendment #2 for upgrades to the City-County Health department's basement level interior finished and north stair retread.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1106 Page 1125. Electronically sent to Sean Chandler, Facilities Management.

5. Request board approve chair to sign obligating documents to accept State Homeland Security Funding in the amount of \$75,000 for statewide incident leadership training funds.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1106 Page 1127. Electronically sent to Adriane Beck, Office of Emergency Management.

6. Request board approve an amended professional services agreement with Bretz RV and Marine to establish not to exceed amount to the existing contract for services related to painting and finalizing the Mobile Command Vehicle under a previously awarded and open Homeland Security Grant.

Electronically sent to Adriane Beck, Office of Emergency Management.

7. Request board approve interagency agreement between Office of the Court Administrator and Missoula County for the pretrial program.

Electronically sent to Jenny Daniels, Community Justice Department.

8. Request board approve one-year extension of the professional services agreement with Missoula Correctional Services for Misdemeanor Supervision Program.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1106 Page 1126. Electronically sent to Shantelle Gaynor, Community Justice Department.

9. Request the board approve Larchmont Golf Course fee schedule.

Electronically sent to Randy Arnold, Land and Communities.

10. Request board approve the land use license between Missoula County and Eileen L. Flannigan-Lewis to install and maintain a residential gate on, over and within an existing access easement that Licensee has on Missoula County's Marshall Mountain property.

Land use license filed with Clerk and Recorder/Treasurer's Office: Book 1106 Page 1128. Electronically sent to Jackson Lee, Parks, Trails & Open Lands.

11. Request board approve Chief Technology Officer Ken Marshall to sign agreement with Structured Communication Systems Inc for the new technology storage solution.

Electronically sent to Ken Marshall, Information Services.

III. ACTION ITEMS

1. Request board approve a resolution to authorize submission of CDBG application for a Community Development Block Grant Economic Development (CDBG-ED) grant to the State of Montana Department of Commerce for the retention of 15 full-time equivalent positions at MCT, Inc through the financing of needed infrastructure improvement to the facility.

Presenter:

Heidi West

Moved:

Juanita Vero

Second:

Josh Slotnick

Motion:

Motion passed as written

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Resolution filed with Clerk and Recorder/Treasurer's Office: Book 1106 Page 1129. Electronically sent to Heidi West, Grants.

2. Request board approve certification of application for the Community Development Block Grand Economic Development (CDBG-ED) application to the State of Montana Department of Commerce for a job retention grant.

Presenter:

Heidi West

Moved:

Juanita Vero

Second:

Josh Slotnick

Motion:

Motion passed as written

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Application filed with Clerk and Recorder/Treasurer's Office: Book 1106 Page 1130. Electronically sent to Heidi West, Grants.

3. Request board approve subrecipient application certification for the Community Development Block Grant Economic Development (CDBG-ED) grant application to the State of Montana Department of Commerce for a job retention grant in which Missoula Childerens Theater, Inc (MCT) is the subrecipient.

Presenter:

Heidi West

Moved:

Juanita Vero

Second:

Josh Slotnick

Motion:

Motion passed as written

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Application certification filed with Clerk and Recorder/Treasurer's Office: Book 1106 Page 1131. Electronically sent to Heidi West, Grants.

4. Request board approve hiring and training plan as a part of Missoula County's application to the State of Montana Department of Commerce Community Development Block Grant Economic Development (CDBG-ED) program for a job retention grant on behalf of MCT, Inc. dba Missoula Children's Theatre.

Presenter:

Heidi West

Moved:

Juanita Vero

Second:

Josh Slotnick

Motion:

Motion passed as written

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Hiring and training plan filed with Clerk and Recorder/Treasurer's Office: Book 1106 Page 1132. Electronically sent to Heidi West, Grants.

5. Request board approve resolution authorizing Montana Board of Investments Infrastructure loan for Montana Knife Company.

POSTPONED

6. Request board approve to execute documents necessary to effectuate the exchange agreement entered into between Missoula County and MTAK Landholdings, LLC, and SEV Enterprises, LLC, on February 20, 2024. Documents include quitclaim deeds, escrow agreements and trail easements.

Presenter:

Erica Grinde

Elisabeth Erickson

Moved:	Josh Slotnick
Second:	Juanita Vero
Motion:	Motion passed as written
Vote:	Yes 3, No 0, Abstained 0
Additional Info:	
Contract/Project Begin Date:	
Contract/Project End Date:	
Electronically sent to Erica Grinde, Risk and Benefits Office.	

IV. CORRESPONDENCE

None

V. DISCUSSION ITEMS

None

VI. UPCOMING EVENTS AND INVITATIONS

None

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VIII. OTHER COMMENTS/INSTRUCTIONS

None