# BOARD OF COUNTY COMMISSIONERS
# ADMINISTRATIVE PUBLIC MEETING MINUTES
### MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
### June 26, 2025

**How to attend the meeting**

> <u>**Hybrid meeting:**</u> **You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually by using our Microsoft Teams link found here: [http://missoula.co/bccpublicmeeting](http://missoula.co/bccpublicmeeting)**

**ATTENDANCE**
**Present:** Josh Slotnick, David Strohmaier, Juanita Vero, Chris Lounsbury, Jacob Allington, Annie Cathey, Melissa Fisher, Cheryl Hartman, Jeanna Miller, Carey Powers, Mattie Scott, Shantelle Gaynor, Ken Marshall
**Other Attendees:** Scott Wandler, Michaelyn Grimmett, Erin Kauts, Michelle Denman,

## I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
None

## II. CONSENT AGENDA

| | |
|---|---|
| **Moved:** | David Strohmaier |
| **Second:** | Josh Slotnick |
| **Vote:** | Yes 3, No 0, Abstained 0 |
| **Additional Info:** | Consent agenda passed as written |

**1. Request board approve contract amendment to extend United Minds contract for an additional three years.**
Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1114 Page 289. Electronically sent to Brian West, County Attorney's Office.

**2. Request board approve a utility easement and payment agreement with Blackfoot Communications for a utility easement across Missoula county parkland at Oral Zumwalt Park.**
Easement filed with Clerk and Recorder/Treasurer's Office: Book 1114 Page 290. Electronically sent to Nicholas Zanetos, Parks, Trails and Recreation.1114

**3. Request board approve deferred loan agreement in the estimated amount of $10,775 at 1% simple interest to support the cost of repairs to the property owner's water system. The loan is authorized by Resolution #2010-129, 2016-099 and 2022-081 and uses the CDBG Revolving Loan Fund to support water and sewer system connection repairs for low- and moderate-income owner-occupied households.**
Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1114 Page 291. Electronically sent to Kayla Talbert, Grants.

**4. Request board approve Amendment No. 1 to the pavement condition index Professional Services Agreement with InfraHub Inc. for an amount not to exceed $12,000 for providing a sign inventory and a sidewalk inventory.**
Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1114 Page 292. Electronically sent to Erik Dickson, Public Works.

**5. Request board approve professional services agreement with Ergon Asphalt & Emulsions for a sum not to exceed $190,000 for the FY26 supply of asphalt emulsion for Public Works' chip seal projects.**
Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1114 Page 293. Electronically sent to Erik Dickson, Public Works.

**6. Request board approve professional services agreement with Missoula Economic Partnership for the period July 1, 2025, to June 30, 2028.**
Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1114 Page 317. Electronically sent to Chris Lounsbury, Commissioners' Office.

**7. Request board approve chair to sign Amendment One to Task Order (TO) 25-07-4-31-130-0 between the Montana Department of Public Health and Human Services (DPHHS) and Missoula City-County Health Department (MCCHD) for the Immunization program. Compensation to MCCHD has been decreased by $90,378 for a total of $557,777.**
Electronically sent to Julie Mohr, Missoula Health Department.

**8. Request board approve the purchase of two work maintenance carts and a new protective cage for a golf cart dedicated to ball collection at the driving range, for the amount of $32,245.**
Electronically sent to Scott Wandler, Larchmont.

**9. Request board approve subrecipient agreement amendment with Partnership Health Center to allocate an additional $17,400 of Crisis Diversion Grant funding for FY25 for the Tenancy Support Specialist position.**
Agreement amendment filed with Clerk and Recorder/Treasurer's Office: Book 1114 Page 294. Electronically sent to Erin Kautz, Grants.

**10. Request board approve subrecipient agreement with Partnership Health Center to allocate $22,000 of Crisis Diversion Grant funding for FY25 for the Community Health Worker position.**
Agreement amendment filed with Clerk and Recorder/Treasurer's Office: Book 1114 Page 295. Electronically sent to Erin Kautz, Grants.

**11. Request board approve subrecipient agreement with Partnership Health Center to allocate $25,000 of Crisis Diversion Grant funding for FY25 for the SOAR Specialist position.**
Agreement amendment filed with Clerk and Recorder/Treasurer's Office: Book 1114 Page 296. Electronically sent to Erin Kautz, Grants.

**12. Request board approve professional service agreement amendment #2 with Sirius Construction Inc. for additional services associated with the remodel for the future Sheriff's Office. Amendment #2 contract value $31,465.**
Agreement amendment filed with Clerk and Recorder/Treasurer's Office: Book 1114 Page 361. Electronically sent to Sean Chandler, Facilities.

**13. Request board approve an amendment to the Professional Services Agreement with RESPEC for environmental consulting services associated with a Land and Water Conservation Fund (LWCF) grant application for Marshall Mountain Park extending the contract end date to 12/31/25.**
Agreement amendment filed with Clerk and Recorder/Treasurer's Office: Book 1114 Page 348. Electronically sent to Jackson Lee, Parks, Trails & Open Lands.

**14. Request board approve standard employment agreement between Maddison Carbaugh, RDH and Partnership Health Center-Missoula County with a pay rate of $37.82 per hour, budgeted at 40 hours per week.**
Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1114 Page 297. Electronically sent to Jenny Gray, Human Resources.

## III. ACTION ITEMS

**1. Request board approve the adoption of new policy addressing artificial intelligence.**

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|---|---|
| **Presenter:** | Ken Marshall |
| **Moved:** | Josh Slotnick |
| **Second:** | David Strohmaier |
| **Motion:** | Motion passed as written |
| **Vote:** | Yes 3, No 0, Abstained 0 |
| **Additional Info:** | |
| **Contract/Project Begin Date:** | |
| **Contract/Project End Date:** | |

Electronically sent to Ken Marshall, Technology.

**2. Request the board approve and sign the resolution in support of public lands**

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|---|---|
| **Presenter:** | Chris Lounsbury |
| **Moved:** | David Strohmaier |
| **Second:** | Josh Slotnick |
| **Motion:** | Motion passed as written |
| **Vote:** | Yes 3, No 0, Abstained 0 |
| **Additional Info:** | |
| **Contract/Project Begin Date:** | |
| **Contract/Project End Date:** | |

Resolution 2025-062 filed with Clerk and Recorder/Treasurer's Office: Book 1114 Page 298.
Electronically sent to Chris Lounsbury, Commissioners' Office.

**3. Request board appoint member to the Historical Museum Board.**

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|---|---|
| **Presenter:** | Mattie Scott |
| **Moved:** | Josh Slotnick |
| **Second:** | David Strohmaier |
| **Motion:** | Motion passed as written with appointing Diane Sands to board |
| **Vote:** | Yes 3, No 0, Abstained 0 |
| **Additional Info:** | |
| **Contract/Project Begin Date:** | |
| **Contract/Project End Date:** | |

Electronically sent to Mattie Scott. BCC signed letters 2025-096 to Diane Sands to appoint / 2025-073 to Roberta Smith thank you for serving/ 2025-075 to Stuart Strahl thank you for serving.

## IV. CORRESPONDENCE

**1. Letter 2025-099 - Commissioners sign on to letter to Sen. Thune about the Neighborhood Access and Equity grants, which is funding $24 million to improve Hwy. 200 in East Missoula**

**2. 2025-097 Letter to FCC, re: resident concerns about Swan Valley cell tower - SIGNED 06/23/2025**

**3. 2025-098 Letter to Frenchtown community about proposed truck stop SIGNED 6/24/2025**

## V. DISCUSSION ITEMS

**1. 2026 Budget Requests Overview Presentations**

**- Missoula Public Health: Community Health Workers, Business Manager and Cross-Divisional Programs Supervisor, Animal Shelter Attendant, Communications Officer, Foster Child Health Program, 10:30-10:45 a.m.**

**- Animal Control: New Truck, 10:45-10:55 a.m.**

**- Community Justice Department: Crime Victim Advocate, 10:55-11 a.m.**

## VI. UPCOMING EVENTS AND INVITATIONS
None

## VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING
None

## VIII. OTHER COMMENTS/INSTRUCTIONS
None