

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
July 22, 2025

How to attend the meeting

Hybrid meeting: You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually by using our Microsoft Teams link found here: <http://missoula.co/bccpublicmeeting>

ATTENDANCE

Present: David Strohmaier, Juanita Vero, Anne Hughes, Jacob Allington, Randy Arnold, Christina Dewar, Melissa Fisher, Cheryl Hartman, Matt Lautzenheiser, Carey Powers, Mattie Scott

Other Attendees: Elisha Buchholz, Flanna McLarty, Griffen Smith, MCAT

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. CONSENT AGENDA

Moved: David Strohmaier
Second: Juanita Vero
Vote: Yes 2, No 0, Abstained 0
Additional Info: Consent agenda items passed as written

1. Request board approve standard employment agreement between Kade Anderson, LCPC and Partnership Health Center-Missoula County with a pay rate of \$40.77 per hour, budgeted at 40 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 33. Electronically sent to Jenny Gray, Human Resources.

2. Request board approve standard employment agreement between Jean Baumgardner, APRN and Partnership Health Center-Missoula County with a pay rate of \$58.92 per hour, budgeted as a part-time intermittently scheduled employee.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 34. Electronically sent to Jenny Gray, Human Resources.

3. Request board approve standard employment agreement between Brock Belgarde, LCPC and Partnership Health Center-Missoula County with a pay rate of \$34.88 per hour, budgeted at 40 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 35. Electronically sent to Jenny Gray, Human Resources.

4. Request board approve standard employment agreement between Anna Burham, RDH and Partnership Health Center-Missoula County with a pay rate of \$50.41 per hour, budgeted at 40 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 36. Electronically sent to Jenny Gray, Human Resources.

5. Request board approve standard employment agreement between Jenna Buska and Partnership Health Center-Missoula County with a pay rate of \$39.97 per hour, budgeted at 40 hours per week.
Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 37. Electronically sent to Jenny Gray, Human Resources.

6. Request board approve standard employment agreement between Mara Caball, MBA and Partnership Health Center-Missoula County with a pay rate of \$39.73 per hour, budgeted at 40 hours per week. Employee will serve as the Director of Quality Engagement.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 38. Electronically sent to Jenny Gray, Human Resources.

7. Request board approve standard employment agreement between Nathaniel Chapman, LCSW and Partnership Health Center-Missoula County with a pay rate of \$35.24 per hour, budgeted at 40 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 39. Electronically sent to Jenny Gray, Human Resources.

8. Request board approve standard employment agreement between Jesse Charles, M.D. and Partnership Health Center-Missoula County with a pay rate of \$108.39 per hour, budgeted at 40 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 40. Electronically sent to Jenny Gray, Human Resources.

9. Request board approve standard employment agreement between MaryLucy Elema, DMD and Partnership Health Center-Missoula County with a pay rate of \$78.01 per hour, budgeted at 36 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 41. Electronically sent to Jenny Gray, Human Resources.

10. Request board approve standard employment agreement between Bryan Chalmers, CPA, MHA, FHFMA and Partnership Health Center-Missoula County with a pay rate of \$82.43 per hour, budgeted at 40 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 42. Electronically sent to Jenny Gray, Human Resources.

11. Request board approve standard employment agreement between Jaime Dixon and Partnership Health Center-Missoula County with a pay rate of \$47.66 per hour, budgeted at 32 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 43. Electronically sent to Jenny Gray, Human Resources.

12. Request board approve standard employment agreement between Joseph Faircloth and Partnership Health Center-Missoula County with a pay rate of \$67.22 per hour, budgeted at 40 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 44. Electronically sent to Jenny Gray, Human Resources.

13. Request board approve updated Acceptable Use of Technology Policy for Missoula County.
Electronically sent to Ken Marshall, Information Services.

14. Request board approve chair to sign contact designation letter to Montana SITSD.

Designation letter filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 45. Electronically sent to Ken Marshall, Information Services.

15. Request board approve chair to sign agreement between Kelley Create and Missoula County Centralized Services to lease two Xerox Primelink printers for use in the Missoula County print shop.

Electronically sent to Brian West, County Attorney's Office.

16. Request board approve independent contractor agreement with Mission Center Solutions to provide O-305 Type 3 All-Hazards Incident Management Team (AHIMT) Introduction Course. The course is 100% funded by Montana DES Homeland Security Grant.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 442. Electronically sent to Randy Oken, Office of Emergency Management.

17. Request board approve agreement amendment #1 with Ladriss Technologies Inc. to add Fire-1 software. Two years of Fire-1 software funded via Montana DNRC Community Fire Protection Capacity Grant.

Electronically sent to Randy Oken, Office of Emergency Management.

18. Request board approve award acceptance of Montana DNRC Community Fire Protection Capacity Grant. This funding will add Ladriss Fire-1 to the current Evac-1 software program. This will enable simultaneous fire progression modeling and vehicle evacuation modeling specific to Missoula County.

Electronically sent to Randy Oken, Office of Emergency Management.

19. Request board approve chair to sign a 2-year renewal with Absolute Software in the amount of \$27,627.20 to support licenses and connectivity to Tyler Technologies, Computer Aided Dispatch and Mobile Data Terminals for public safety agencies.

Electronically sent to Adriane Beck, Office of Emergency Management.

III. ACTION ITEMS

1. Request board approve Quit Claim Deed for Butler Creek Park 1 East and 1 West and Kestrel Park 2 East and 2 West.

Presenter:

Flanna McLarty

Moved:

David Strohmaier

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

7/22/2025

Contract/Project End Date:

Electronically sent to Flanna McLarty, Land and Economic Development.

2. Request board approve contract with the Missoula Downtown Foundation to share employee and employee cost for the Historical Museum's Education Assistant.

Presenter:

Matt Lautzenheiser

Moved:

David Strohmaier

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

7/1/2025

Contract/Project End Date:

6/30/2026

Electronically sent to Matt Lautzenheiser, Fort Missoula Historical Museum.

3. Request board approve expenditure of up to \$176,581 of 2014 County Parks and Trails Bond funds for the purpose of funding trailhead facility improvements at Marshall Mountain Park.

Presenter:

Jackson Lee

Moved:

David Strohmaier

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Resolution 2025-066 filed with Clerk and Recorder/Treasurer's Office: Book 1115 Page 47. Electronically sent to Parks, Trails & Open Lands.

4. Request board approve an updated sub-recipient agreement with Missoula Electric Cooperative for the Rock Creek Project, funded under the Building Resilient Infrastructure Grant Program awarded to Missoula County in the amount of \$1,225,644.60.

Presenter:

Adriane Beck

Moved:

David Strohmaier

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

12/8/2023

Contract/Project End Date:

12/7/2026

Electronically sent to Adriane Beck, Office of Emergency Management.

IV. CORRESPONDENCE

None

V. DISCUSSION ITEMS

None

VI. UPCOMING EVENTS AND INVITATIONS

None

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VIII. OTHER COMMENTS/INSTRUCTIONS

None