

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
September 25, 2025

How to attend the meeting

Hybrid meeting: You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually by using our Microsoft Teams link found here: <http://missoula.co/bccpublicmeeting>

ATTENDANCE

Present: Josh Slotnick, David Strohmaier, Juanita Vero, Chris Lounsbury, Anne Hughes, Andrew Czorny, Annie Cathey, Melissa Fisher, Allison Franz, John Hart, Cheryl Hartman, Mattie Scott

Other Attendees: Melissa Richards, Claire Biddick, Ava Worbets, Elisha Buchholz, Tenzin Lhaza, Katie Fairbanks, MCAT

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. CONSENT AGENDA

Moved: David Strohmaier
Second: Josh Slotnick
Vote: Yes 3, No 0, Abstained 0
Additional Info: Consent agenda items passed as written

1. Request board approve contract with Boys and Girls Club of Missoula County to provide support from the Substance Abuse Prevention Mill Levy for their Emotional Wellness program through June 30, 2026, for an amount not to exceed \$35,080.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 688. Electronically sent to Melissa Richards, Grants.

2. Request board approve contract with All Nations Health Center to provide support from the Substance Abuse Prevention Mill Levy for their youth programming through June 30, 2026, for an amount not to exceed \$69,082.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 689. Electronically sent to Melissa Richards, Grants.

3. Request board approve contract with Friends of the Children of Western Montana to provide support from the Substance Abuse Prevention Mill Levy for their youth mentoring program through June 30, 2026, for an amount not to exceed \$25,100.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 690. Electronically sent to Melissa Richards, Grants.

4. Request board approve contract with All Nations Health Center to provide funding from the Alcohol Tax Fund through June 30, 2026, for an amount not to exceed \$53,178.60.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 691. Electronically sent to Melissa Richards, Grants.

5. Request board approve contract with Mountain Home Montana to provide support from the Substance Abuse Prevention Mill Levy for their Center for Substance Abuse Prevention, Treatment, and Recovery for young mothers through June 30, 2026, for an amount not to exceed \$14,624.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 692. Electronically sent to Melissa Richards, Grants.

6. Request board approve contract with EmpowerMT to provide support from the Substance Abuse Prevention Mill Levy for their Youth Leadership Pathways program through June 30, 2026, for an amount not to exceed \$15,000.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 693. Electronically sent to Melissa Richards, Grants.

7. Request board approve contract with Big Brother Big Sisters to provide support from the Substance Abuse Prevention Mill Levy for their one-to-one mentoring program through June 30, 2026, for an amount not to exceed \$33,089.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 694. Electronically sent to Melissa Richards, Grants.

8. Request board approve contract with Court Appointed Special Advocates (CASA) to provide support from the Substance Abuse Prevention Mill Levy for their youth advocate programming through June 30, 2026, for an amount not to exceed \$10,000.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 695. Electronically sent to Melissa Richards, Grants.

9. Request board approve contract with Missoula In Motion to provide funding from the Financial Administration Fund through June 30, 2026, for an amount not to exceed \$9900.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 696. Electronically sent to Claire Biddick, Grants.

10. Request board approve contract with District XI Human Resource Council to provide support from the Community Assistance Fund for the Interim Assistance Program through June 30, 2026, for an amount not to exceed \$40,000.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 697. Electronically sent to Claire Biddick, Grants.

11. Request board approve contract with Community Food and Agriculture Coalition (dba Farm Connect Montana) to provide support from the Community Assistance Fund for their Double SNAP Dollars program through June 30, 2026, for an amount not to exceed \$66,968.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 698. Electronically sent to Claire Biddick, Grants.

12. Request board approve contract with Crosswinds Recovery to provide support from the Community Assistance Fund for their Residential Support Services program through June 30, 2026, for an amount not to exceed \$49,439.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 699. Electronically sent to Claire Biddick, Grants.

13. Request board approve contract with Garden City Harvest to provide support from the Community Assistance Fund for their Community Gardens and Neighborhood Farms program through June 30, 2026, for an amount not to exceed \$32,000.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 700. Electronically sent to Claire Biddick, Grants.

14. Request board approve contract with Homeword, Inc. to provide support from the Community Assistance Fund for their HomeOwnership Center program through June 30, 2026, for an amount not to exceed \$21,000.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 701. Electronically sent to Claire Biddick, Grants.

15. Request board approve standard employment agreement between Jason Hall, APRN and Partnership Health Center-Missoula County with a pay rate of \$56.33 per hour, budgeted at 40 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 702. Electronically sent to Jenny Gray, Human Resources.

16. Request board approve standard employment agreement between Hailey Hogan, LCSW and Partnership Health Center-Missoula County with a pay rate of \$32.13 per hour, budgeted at 30 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 703. Electronically sent to Jenny Gray, Human Resources.

17. Request board approve standard employment agreement between Ursula Holloway, LCSW and Partnership Health Center-Missoula County with a pay rate of \$40.93 per hour, budgeted at 40 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 704. Electronically sent to Jenny Gray, Human Resources.

18. Request board approve standard employment agreement between Anne Joseph, LMFT and Partnership Health Center-Missoula County with a pay rate of \$37.69 per hour, budgeted at 40 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 706. Electronically sent to Jenny Gray, Human Resources.

19. Request board approve standard employment agreement between Katy Meinbresse, FNP and Partnership Health Center-Missoula County with a pay rate of \$62.53 per hour, budgeted at 35 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 707. Electronically sent to Jenny Gray, Human Resources.

20. Request board approve standard employment agreement between Brittany Wiseman, PA-C and Partnership Health Center-Missoula County with a pay rate of \$56.80 per hour, budgeted at 40 hours per week.

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 708. Electronically sent to Jenny Gray, Human Resources.

21. Request board approve update to Missoula County Policy No. 2018-1, Public Information and Record Request Policy, to comply with changes to state law.

Electronically sent to Allison Franz, Communications.

22. Request board approve and sign FY2026 Extension Services Agreement between Montana State University and Missoula County, supporting the 4 extension agents within the Dept of Ecology and Extension in the amount of \$156,000.

Electronically sent to Bryce Christiaens, Ecology & Extension.

23. Request board approve the Missoula County Schools' 2025-2026 Final Budgets.

Final school budgets filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 711.

Electronically sent to Jessica Bird, Missoula County Schools.

24. Request board to approve Lolo Street Bridge Grant Amendment No. 1. This Amendment will allow us to proceed to final engineering for Lolo Street Bridge, using federal PROTECT grant funds.

Electronically sent to Jason Mitchell, Public Works.

25. Request board approve and the chair sign the change order with Cognizant for additions to the scope of work for the HCM project.

Electronically sent to Chris Lounsbury, Commissioners' Office.

26. Request board approve Chief Technology Officer, Ken Marshall, to sign renewal agreement with Dell Marketing for yearly renewal of Microsoft licensing.

Electronically sent to Ken Marshall, Information Services.

27. Request board approve resolution for the Office of the Montana State Auditor to be appointed to prosecute the case involving SHAWN CUTTING and co-conspirators JOHN DOE and JANE DOE.

Resolution 025-088 filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 710. Electronically sent to Brian West, County Attorneys Office.

III. ACTION ITEMS

1. Request board appoint members to the Missoula Development Authority.

Presenter:

Mattie Scott

Moved:

Josh Slotnick

Second:

David Strohmaier

Motion:

Motion passed as written with appointments

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Electronically sent to Mattie Scott, Commissioners' Office. BCC signed letters: 2025-154 to Jon Sears, appointed / 2025-155 to Tosha Sautbire, alternate.

2. Request board appoint member to the Parks and Trails Advisory Board.

Presenter:

Mattie Scott

Moved:

David Strohmaier

Second:

Josh Slotnick

Motion:

Motion passed as written with appointment

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Electronically sent to Mattie Scott, Commissioners' Office. BCC signed letters: 2025-156 to Ria Overholt, second alternate/ 2025-157 to Matt Doghten, thank you/ 2025-158 to Jon Sears, thank you/ 2025-159 to Darren Bayer, thank you.

3. Request the board approve and sign the resolution related to protested taxes and protested tax interest earnings.

Presenter:

Chris Lounsbury

Moved:

Josh Slotnick

Second:

David Strohmaier

Motion:

Motion passed as written

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

IV. CORRESPONDENCE

None

V. DISCUSSION ITEMS

1. Discuss process for appointing an interim county auditor

2. Discuss the lawsuit of Shawn McKenzie v. Poverello, Missoula County, et al. CV-25-097.

Presenter: John Hart

Moved: David Strohmaier

Second: Josh Slotnick

Vote: Yes 3, No 0, Abstained 0

Additional Info: At 10:13 a.m. John Hart, Deputy County Attorney, motioned to enter a closed session

VI. UPCOMING EVENTS AND INVITATIONS

None

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VIII. OTHER COMMENTS/INSTRUCTIONS

None