

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
September 30, 2025

How to attend the meeting

Hybrid meeting: You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually by using our Microsoft Teams link found here: <http://missoula.co/bccpublicmeeting>

ATTENDANCE

Present: Josh Slotnick, David Strohmaier, Chris Lounsbury, Anne Hughes, Andrew Czorny, Annie Cathey, Christina Dewar, Melissa Fisher, Allison Franz, Andrew Hagemeyer, Cheryl Hartman, Karen Hughes, Vincent Pavlish, Carey Powers, Mattie Scott

Other Attendees: Tenzen Lhaza, Elisha Buchholz, Jill Johnson, Sindie Kennedy, Nicholas Zanetos, Kelsey Phillips, Griffen Smith, Katie Fairbanks, MCAT

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. CONSENT AGENDA

Moved: Josh Slotnick
Second: David Strohmaier
Vote: Yes 2, No 0, Abstained 0
Additional Info: Consent agenda items passed as written

1. Request board approve contract with Missoula Aging Services to provide support from the Community Assistance Fund for their Rural Home-Delivered Meal Program through June 30, 2026, for an amount not to exceed \$40,000.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1312. Electronically sent to Claire Biddick, Grants.

2. Request board approve contract with Missoula City-County Health Department to provide support from the Community Assistance Fund for their Community Health Worker Program through June 30, 2026, for an amount not to exceed \$60,972.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1313. Electronically sent to Claire Biddick, Grants.

3. Request board approve contract with Missoula City-County Health Department to provide support from the Community Assistance Fund for their Foster Child Health Program through June 30, 2026, for an amount not to exceed \$32,090.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1314. Electronically sent to Claire Biddick, Grants.

4. Request board approve contract with Missoula Food Bank & Community Center to provide support from the Community Assistance Fund for their Kids EmPower Pack Program through June 30, 2026, for an amount not to exceed \$75,000.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1315. Electronically sent to Claire Biddick, Grants.

5. Request board approve contract with Missoula Food Bank & Community Center to provide support from the Community Assistance Fund for their Rural Satellite Food Pantry Distribution program through June 30, 2026, for an amount not to exceed \$70,000.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1317. Electronically sent to Claire Biddick, Grants.

6. Request board approve contract with Missoula Interfaith Collaborative to provide support from the Community Assistance Fund for their Housing Advocate Network program through June 30, 2026, for an amount not to exceed \$10,000.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1318. Electronically sent to Claire Biddick, Grants.

7. Request board approve contract with Mountain Home Montana to provide support from the Community Assistance Fund for their Supportive Housing for Young Mothers and their Children program through June 30, 2026, for an amount not to exceed \$15,404.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1320. Electronically sent to Claire Biddick, Grants.

8. Request board approve contract with Partnership Health Center to provide support from the Community Assistance Fund for their Oral Healthcare program through June 30, 2026, for an amount not to exceed \$25,000.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1321. Electronically sent to Claire Biddick, Grants.

9. Request board approve contract with Poverello Center, Inc. to provide support from the Community Assistance Fund for their Homeless Outreach Team program through June 30, 2026, for an amount not to exceed \$34,494.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1322. Electronically sent to Claire Biddick, Grants.

10. Request board approve contract with Poverello Center, Inc. to provide support from the Community Assistance Fund for their Medical Respite Coordinated Care program through June 30, 2026, for an amount not to exceed \$42,122.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1323. Electronically sent to Claire Biddick, Grants.

11. Request board approve contract with Seeley Lake Community Foundation to provide support from the Community Assistance Fund for their Seeley Lake Area Medical Shuttle program through June 30, 2026, for an amount not to exceed \$20,212.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1324. Electronically sent to Claire Biddick, Grants.

12. Request board approve contract with Union Gospel Mission of Missoula, dba Hope Rescue Mission, to provide support from the Community Assistance Fund for Temporary Safe Outdoor Space (TSOS) Operations through June 30, 2026, for an amount not to exceed \$32,323.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1325. Electronically sent to Claire Biddick, Grants.

13. Request board approve contract with United Way of Missoula County to provide support from the Community Assistance Fund for their Housing Solutions Fund program through June 30, 2026, for an amount not to exceed \$97,027.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1326. Electronically sent to Claire Biddick, Grants.

14. Request board approve contract with YWCA Missoula to provide support from the Community Assistance Fund for their Emergency Shelter & Support for Missoula's Unhoused Families program through June 30, 2026, for an amount not to exceed \$76,556.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1327. Electronically sent to Claire Biddick, Grants.

15. Request board approve contract with YWCA Missoula to provide support from the Community Assistance Fund for their Pathways Domestic Violence Shelter program through June 30, 2026, for an amount not to exceed \$54,393.

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1328. Electronically sent to Claire Biddick, Grants.

16. Request board approve resolution for Montana State's Attorney's Office to prosecute the cases involving Brook Richard Potts (MCSO 2025-17171), Robert Reed Harrison, JR. (MPD 2025-38744), Norman Owens (MPD 2025-38735), Cody Lee Fridley (MPD 2025-39573) Byron Lee Thompson (MPD 2025-39594), and Benjamin Alan Clark (MPD 2025-39586).

Resolution 2025-090 filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1329. Electronically sent to Vincent Pavlish, County Attorneys Office.

17. Request board approve engagement letter with Dorsey & Whitney LLP for legal services to the county in connection with the creation of a County policy framework for affordable homeownership assistance programs and community land policy.

Engagement letter filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1332. Electronically sent to John Wilke, Housing Specialist.

18. Request board approve the recommendation from Missoula County Parks, Trails & Recreation to expend \$6,970 from the Big Sky Stewardship Fund for the purposes of completing a water rights analysis to support developing a unified park irrigation capabilities plan.

Recommendation filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1330. Electronically sent to Kelsey Phillips, Park, Trails and Recreation.

19. Request board approve the Trails Bond Program Grant Agreement, Restated Management Agreement, Management Plan, and Trail Easement as part of the Rock Creek Confluence property Trails Bond project.

Agreements filed with Clerk and Recorder/Treasurer's Office: Book 1119 Page 1178/ Book 1119 Page 1179/ Book 1119 Page 1184. Electronically sent to Nicolas Zanetos, Park, Trails and Recreation.

III. ACTION ITEMS

1. Request approval of a resolution to update and replace Resolution 2024-024: Resolution to Establish Development Impact Fees Procedures and Requirements.

Presenter:

Karen Hughes

Moved:

Josh Slotnick

Second:

David Strohmaier

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

10/1/2025

Contract/Project End Date:

Resolution 2025-091 filed with Clerk and Recorder/Treasurer's Office: Book 1120 Page 162.

Electronically sent to Karen Hughes, Planning, Development & Sustainability.

2. Request board appoint members to the Impact Fee Advisory Board.

Presenter:

Mattie Scott

Moved:

Josh Slotnick

Second:

David Strohmaier

Motion:

Motion passed as written with appointments

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Electronically sent to Mattie Scott, Commissioners' Office. DS and JS signed letters: 2025-160 Tosha Sautbine, new term/ 2025-161 Alex Marsh, new term/ 2025-162 John Rhoades, fill partial term/ 2025-163 Burt Caldwell, thank you.

IV. CORRESPONDENCE

1. Letter requesting authorization to submit a second CDBG Planning grant application on behalf of Seeley Lake Elementary School.

No BCC letter number needed.

V. DISCUSSION ITEMS

None

VI. UPCOMING EVENTS AND INVITATIONS

None

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VIII. OTHER COMMENTS/INSTRUCTIONS

None