

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING AGENDA

Tuesday, December 2, 2025
10:00 AM

If you need an auxiliary aid/service or other accommodation due to a disability, contact the commissioners office at 406-258-4877 or bcc@missoulacounty.us at least two business days before the meeting. If a response is received after this point, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled.

How to attend the meeting:

Hybrid meeting: You can attend in person in Conference Room 206 of the Missoula County Administration Building (199 W. Pine st) or virtually by using our Microsoft Teams link found here:
<http://missoula.co/bccpublicmeeting>

DATE & TIME: Tuesday, December 2, 2025 - 10:00 AM					CHAIR/ACTING CHAIR:				
ATTENDANCE: Commissioners Slotnick () Strohmaier () Vero ()	Lounsbury ()	Allington ()	Fisher ()	Hartman ()	Petersen ()				
	A. Hughes ()	Arnold ()	Franz ()	Hauser ()	Powers ()				
	Czorny ()	Beck ()	Gaynor ()	K. Hughes ()	Richardson ()				
	Crowser ()	Buchholz ()	Gernant ()	Lhaze ()	M. Scott ()				
	Grinde ()	Cathey ()	Gordon ()	Lautzenheiser ()	Seaman ()				
	Marshall ()	Christiaens ()	Hagemeier ()	Miller ()	Wall ()				
	Mitchell ()	Dewar ()	Hart ()	Pavlish ()	West ()				
Others in Attendance:									

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

II. CONSENT AGENDA:	Moved	Second	No/ Abstain	Passed	Signed
1. Request board approve standard employment agreement between Grace Aldeen, LCPC and Partnership Health Center-Missoula County with a pay rate of \$32.13 per hour, budgeted at 40 hours per week.					
2. Request board approve authorize chair to sign a bill of sale from I-State Truck Centers for the purchase of two tandem axle dump trucks in the amount of \$308,158.00 (\$154,079.00 each).					
3. Request board approve professional service agreement with Jackson Contractor Group for construction services related to the security upgrades and tenant improvements within the Missoula County Courthouse/ Annex building. Total Contract Value=\$220,550.					
4. Request board approve a lease agreement with MDT — Aeronautics Division. This lease covers a small piece of land known as the Seeley Lake Campground, which is owned by Missoula County. This lease is a five-year term and Missoula County will be compensated \$1,500 per year. MDT will continue to keep this campground open to the public, as well as maintain the property.					
5. Request board approve standard employment agreement between Kateri Kuhlow, LCPC and					

Partnership Health Center-Missoula County with a pay rate of \$32.13 per hour, budgeted at 40 hours per week.
6. Request board approve and sign independent contractor agreement (ICA) between Michelle Yoshinaga and the Missoula City-County Health Department (MCCHD) for Yoshinaga to provide veterinary technician (vet tech) services to Animal Services' (AS) In-House Veterinarian. Compensation to Yoshinaga at \$27 per hour.
7. Request board approve and sign professional services agreement (PSA) between veterinarian Caroline Buisson and the Missoula City-County Health Department for Buisson to provide in-house veterinary services to Missoula Animal Services (AS). Compensation to Buisson for the amount of \$500 for four hours per week/\$100 per hour for any additional hours/\$15 for ten-minute increment phone and/or text consultations.
8. Request board approve professional service agreement with Structure West for office partition wall and new door with transom in Conference Room 109 and new blinds for Conference Room 206. Total Contract Value= \$28,380.00
9. Request board approve the interdepartmental agreement between Community Justice Department (CJD) and Missoula City-County Health Department (MCCHD).
10. Request board approve and adopt TIF Reimbursement or Direct Funding Investment Policy that identifies requirements related to payment of state prevailing wages and open bidding for tax increment financing investment either through reimbursement or direct funding of eligible projects.
11. Request board approve amendment to Exhibit B of employment agreement between Andrea Vannatta, MD, and Partnership Health Center-Missoula County to amend the start date to December 7, 2025 with a pay rate of \$109.67 per hour, budgeted at 26 hours per week.

III. ACTION ITEMS: (A REQUEST FOR COMMISSION ACTION FORM IS REQUIRED)	Moved	Second	No/ Abstain	Passed	Signed
1. Item: Request board vote and approve to accept five sections of road for public right-of-way: Alexandra Drive (840 feet), Cartage Road (1,200 feet), Meadowlands Drive (2,548 feet), Racetrack Lane (3,130 feet) and Snapdragon Drive (450 feet). These roads all meet Missoula County's criteria for acceptance into the public right-of-way system. -					
Presenter: Erik Dickson, Jason Mitchell					

IV. CORRESPONDENCE: (A REQUEST FOR COMMISSION ACTION FORM IS NOT REQUIRED)
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V. DISCUSSION ITEMS: (A REQUEST FOR COMMISSION ACTION FORM IS NOT REQUIRED)

VI. UPCOMING EVENTS AND INVITATIONS:

VII. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING:

VIII. OTHER COMMENTS/INSTRUCTIONS:
