

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

**MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
May 18, 2021**

ATTENDANCE

Present: Josh Slotnick, David Strohmaier, Juanita Vero, Chris Lounsbury, Annie Cathey, Dori Brownlow, Erica Grinde, John Hart, Brian West, Andrew Czorny, Jason Emery, Sarah Bell, Allison Franz

Other Attendees: Sheryl Ziegler, Bryce Christiaens, Silvia Roma, Kyla Lehnerz, Violet Plummer, Jessica Bird, Jamar Galbreath, Anissa Gabrielson, Matt Heimel, Emmie Bristow, Martin Kidston

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. ACTION ITEMS

1. Request board approve chair to sign two-year lease agreement (5/21/21-6/20/23) granting Superintendent of Schools use of 528.6-square-foot commercial space and two parking spots at 438 W. Spruce St., which is owned by the Missoula County Employee Benefits Plan.

Motion passed as written with a correction on the RCA of the total amount to increase by \$2400 for two parking spaces. Annual amount should be: \$9,340.44. Total Lease amount: \$18,680.88.

Presenter: Erica Grinde

Moved: Juanita Vero

Second: Josh Slotnick

Motion: Motion passed as written with a correction on the RCA of the total amount to increase by \$2400 for two parking spaces. Annual amount should be: \$9,340.44. Total Lease amount: \$18,680.88.

Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project 5/21/2021

Begin Date:

Contract/Project End 6/20/2023

Date:

Original to Erica Grinde, Risk and Benefits.

2. Request board approve chair to sign the Western Region Juvenile Detention Grant Application. This grant is administered by Missoula County for multiple western region agencies and provides funding for detention services for juveniles. Missoula County is expected to receive \$57,437.95 based on projected population numbers for secure detention. Missoula County will also receive an administrative fee, agreed upon by the other agencies for whom we administer the grant, in the amount of \$1,172.20.

Presenter: Sheryl Ziegler

Moved: Josh Slotnick

Second: Juanita Vero

Motion: Motion passed as written with correction to documents reflecting Commissioner Strohmaier as chair.

Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 7/1/2021

Contract/Project End Date: 6/30/2022

Apprilcation filed with Clerk and Recorder/Treasurer's Office: Book 1055 Page 1268. Electronically sent to Sheryl Ziegler, Sheriff's Department.

3. Request board approve modification to participating agreement with the Lolo and Flathead National Forests, adding \$5,000 to enhance public awareness of noxious weeds in Missoula County.

Presenter: Bryce Christiaens

Moved: Juanita Vero

Second: Josh Slotnick

Motion: Motion passed as written

Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 5/18/2021

Contract/Project End Date: 5/18/2026

Electronically sent to Bryce Christiaens, Weed and Extensions office.

4. Request board approve 2021 signature certification form for Montana Department of Commerce Big Sky Trust Fund Economic Development Grants.

Presenter: Silvia Roma

Moved: Josh Slotnick

Second: Juanita Vero

Motion: Motion passed as written

Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 1/1/2021

Contract/Project End Date: 12/31/2021

Signature certification filed with Clerk and Recorder/Treasurer's Office: Book 1055 Page 1267.

Electronically sent to Silvia Roma, Big Sky Economic Development.

5. Request board approve Big Sky Economic Development Trust Fund closeout certification form for Advanced Technology Group Inc. & Cognizant Technology Solutions US Corporation.

Presenter: Silvia Roma

Moved: Josh Slotnick

Second: Juanita Vero

Motion: Motion passed as written

Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 5/9/2019

Contract/Project End Date: 5/9/2021

Closeout certificate filed with Clerk and Recorder/Treasurer's Office: Book 1055 Page 1270.

Electronically sent to Silvia Roma, Big Sky Economic Development.

6. Request board approve request for payment for Big Sky Economic Development Trust Fund job creation grant assisting Silixa LLC. (One job created; \$5,000 requested in reimbursement from BSTF)

Presenter: Silvia Roma
Moved: Josh Slotnick
Second: Juanita Vero
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 7/8/2020
Contract/Project End Date: 7/8/2021

Payment request filed with Clerk and Recorder/Treasurer's Office: Book 1055 Page 1271. Electronically sent to Silvia Roma, Big Sky Economic Development.

7. Request board approve standard employment agreement between Georgiann McCoy, Seeley Lake satellite manager, and Partnership Health Center-Missoula County with a pay rate of \$27 per hour, budgeted at 40 hours per week.

Presenter: Chris Lounsbury
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 5/10/2021
Contract/Project End Date: 6/30/2022

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1055 Page 1274. Electronically sent to Josie Graham, Partnership Health Center.

8. Request board appoint Swarna Reddy as third alternate on the Zoning Board of Adjustment, filling the remainder of the vacant term through Dec. 31, 2021.

Presenter: Kyla Lehnerz
Moved: Josh Slotnick
Second: Juanita Vero
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 5/18/2021
Contract/Project End Date: 12/31/2021

Letter 2021-113

III. CORRESPONDENCE

None

IV. DISCUSSION ITEMS

1. Discuss offers on lots for sale by Missoula County

The County advertised 3 pieces of land for sale.

218 West View, Missoula -

337 North View, Missoula -

22401 Hill View Road, Clinton -

Against code for the county to sell property below appraised value.

The county can deed property to the city for parks, open space, ect. The properties at 218 West View and 337 North View is very steep and is neighboring city open space. The board would like staff to check with the city to see if they would like to have these properties to add to the adjoining city open space.

22401 Hill View Road, Clinton staff advised to just hold this parcel for the time being and revisit this a later time. Dori Brownlow will reach out to the appraiser and neighbor that made offer. Josh Hart will look into the cost and benefit of building a road, sanitation and water to this parcel.

2. COVID-19

None

3. Review of board meetings and upcoming meetings

None

V. UPCOMING EVENTS AND INVITATIONS

None

VI. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VII. OTHER COMMENTS/INSTRUCTIONS

None