

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

**MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
January 28, 2021**

ATTENDANCE

Present: Josh Slotnick, David Strohmaier, Juanita Vero, Chris Lounsbury, Anne Hughes, Annie Cathey, Sarah Bell, Andrew Czorny, Jason Emery, Anna Conley, David Wall, Casey Gannon, Dori Brownlow, Erica Grinde
Other Attendees: Violet Plummer, Kyla Lehnerz, Emmie Bristow, Michelle Denman, John Stegmaier, Billie Ayers, Elena Evans

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. ACTION ITEMS

1. Request board approve application to the Montana Trails Stewardship Program for \$21,600 to fund pavement repairs on shared-use paths in Target Range.

Presenter: John Stegmaier
Moved: Josh Slotnick
Second: Juanita Vero
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 6/1/2021
Contract/Project End Date: 10/31/2021

Electronically sent to John Stegmaier, Community and Planning Services.

2. Request board approve professional services agreement with DJ&A for the engineering work to create draft and final engineering plans for Singletree Lane.

POSTPONED to Feb. 4, 2021 BCC Administrative Public Meeting

3. Request board approve amendment to professional services agreement with Sankey Pro Rodeo in the amount of \$58,800 for the production of the 2021, 2022 and 2023 Missoula Stampede Rodeo as part of the Western Montana Fair.

Presenter: Billie Ayers
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 8/11/2021
Contract/Project End Date: 8/13/2023

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1048 Page 890. Electronically sent to Billie Ayers, Fairgrounds Management.

4. Request board approve amendment to professional services agreement with North Star Amusements, Inc. extending the agreement one year for the purpose of operating a carnival during the Western Montana Fair to be held August 11-15, 2021.

Presenter: Billie Ayers
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 8/11/2021
Contract/Project End Date: 8/15/2021

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1048 Page 891. Electronically sent to Billie Ayers, Fairgrounds Management.

5. Request board approve amendment to professional services agreement with Western Montana Motorsports in the amount of \$28,000 for the purpose of producing a motorsports main event at the Western Montana Fair on August 15, 2021.

Presenter: Billie Ayers
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 8/15/2021
Contract/Project End Date: 8/15/2021

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1048 Page 892. Electronically sent to Billie Ayers, Fairgrounds Management.

6. Request board approve professional services agreement with Mike V Inc. in the amount of \$3000 for the purposes of providing entertainment and caricature drawings for the Western Montana Fair to be held August 11-15, 2021.

Presenter: Billie Ayers
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 8/11/2021
Contract/Project End Date: 8/15/2021

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1048 Page 893. Electronically sent to Billie Ayers, Fairgrounds Management.

7. Request board approve professional services agreement with Ashley Mooney in the amount of \$2500 for the purposes of providing PRCA sanctioned musical direction for the Missoula Stampede Rodeo and Extreme Bulls as part of the Western Montana Fair to be held August 11-14, 2021.

Presenter: Billie Ayers
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written

Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 8/11/2021

Contract/Project End Date: 8/15/2021

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1048 Page 894. Electronically sent to Billie Ayers, Fairgrounds Management.

8. Request board approve professional services agreement with Roger P. Mooney in the amount of \$10,000 for the purposes of providing announcements for the Missoula Stampede Rodeo and Extreme Bulls as part of the Western Montana Fair to be held August 11-14, 2021.

Presenter: Billie Ayers

Moved: Juanita Vero

Second: Josh Slotnick

Motion: Motion passed as written

Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 8/11/2021

Contract/Project End Date: 8/15/2021

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1048 Page 895. Electronically sent to Billie Ayers, Fairgrounds Management.

9. Request board approve an RM60 form to allow staff to properly dispose of outdated Missoula County Fairground records in accordance with Schedule No. 28 as provided by the State of Montana.

Item cancelled due to does not need to be approved on public meeting but signed by Chair via interoffice mail.

10. Request board approve professional services agreement with Tischler Bise to conduct an impact fee study for the amount of \$74,640.

Presenter: Chris Lounsbury

Moved: Josh Slotnick

Second: Juanita Vero

Motion: Motion passed as written

Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 2/1/2021

Contract/Project End Date: 2/1/2022

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1048 Page 834. Electronically sent to Chris Lounsbury, Commissioners' Office.

11. Request board appoint member to fill remainder of vacant term for the Seeley Lake Cemetery District Board.

Presenter: Kyla Lehnerz

Moved: Josh Slotnick

Second: Juanita Vero

Motion: Motion passed as written with appointment

Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 1/28/2021

Contract/Project End Date: 4/30/2022

Letter 2021-018 BCC signed to Stubb.

12. Request board appoint Library Board of Trustees alternate, Carol Wolfe, to fill the remainder of the vacant regular term to June 30, 2024.

Presenter: Kyla Lenherz

Moved: Juanita Vero

Second: Josh Slotnick

Motion: Motion passed as written with appointment

Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 1/28/2021

Contract/Project End Date: 6/30/2024

Letter 2021-030 BCC signed to Wolfe.

III. CORRESPONDENCE

1. Request board sign a letter of support, with a statement of commitment for long-term maintenance, for inclusion with the Butler Creek Trail Association's grant application to the Recreational Trails Program for partial funding of a shared-use path along Butler Creek Road.
Letter 2021-029 BCC signed.

2. Request to send a comment letter to DEQ re: ARM 17.30.660 pertaining to nutrient standards variances
Letter 2021-031 BCC signed.

IV. DISCUSSION ITEMS

1. Credit Card Transaction Fees

Andrew Czorny, Chief Financial Officer gave a review of the current credit card fee reimbursement program that is currently in place due to COVID-19. Currently Missoula County has been paying the credit card fee's associated with paying for services by credit card. The County has submitted to the CARES act for reimbursement for these costs. From Jan. 2020- June 2020 the cost was \$149,326.07. Up to current date we have submitted a reimbursement for \$307,556.

Andrew Czorny is requesting that as of Feb 1, 2021 we discontinue the fee waiver of these fees for the public. BCC decided that we will put this program on pause until we hear if we will get any future reimbursement.

2. Legislative Session

HB104 - Passed in house and onto the Senate

HB121- In house- Governing Body (Health Board/ City Council/ County) abilities and restrictions in emergency situations (Wildland Fires, Floods, ect.) and who is the governing body.

3. Communication needs/requests

None

4. COVID-19

None

V. UPCOMING EVENTS AND INVITATIONS

None

VI. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VII. OTHER COMMENTS/INSTRUCTIONS

None