

BOARD OF COUNTY COMMISSIONERS

ADMINISTRATIVE PUBLIC MEETING MINUTES

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206

January 4, 2022

ATTENDANCE

Present: David Strohmaier, Juanita Vero, Chris Lounsbury, Jason Emery, Annie Cathey, Karen Harrison, Shane Stack, Brian West, Allison Franz, Melissa Fisher, Anne Hughes, Adriane Beck, Erica Grinde, Andrew Czorny, Sarah Bell

Other Attendees: Kyla Lehnerz, Violet Plummer, Emmie Bristow, Kara Hanson, Erik Dickson, Erin Kautz, Gretchen Neal, Michelle Denman, Brent O'Connor, MCAT, Craig Kattera, Connor McCauley, Hermina Harold

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. ACTION ITEMS

1. Request board authorizes Jason Emery - CIO to sign an agreement with Blackfoot Communications to increase the Countywide Internet circuit to 400Mbps.

Presenter:

Jason Emery

Moved:

David Strohmaier

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

1/4/2022

Contract/Project End Date:

1/4/2027

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1069 Page 1186. Electronically sent to Jason Emery, Technology Services.

2. Request board approve chair to sign Amendment One to Task Order 22-25-5-41-179-0 between the Montana Department of Public Health & Human Services (DPHHS) and the Missoula City-County Health Department (MCCHD) for the Healthy Montana Families Home Visiting Program (HMF HVP). This amendment increases compensation from \$228,304 to \$240,654.

Presenter:

Kara Hanson

Moved:

David Strohmaier

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

1/1/2022

Contract/Project End Date:

9/30/2022

Electronically sent to Julie Mohr, Missoula City County Health Department.

3. Request Board approve and sign Professional Services Agreement between Partnership Health Center (PHC) and Missoula City-County Health Department (MCCHD) for the hiring and supervision of two Community Health Workers to be based at MCCHD. Compensation to MCCHD in the amount of \$140,000.

Presenter:

Kara Hanson
Gretchen Neal

Moved:

David Strohmaier

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

8/31/2021

Contract/Project End Date:

8/30/2024

Electronically sent to Julie Mohr, Missoula City County Health Department.

4. Request board approve professional services agreement with Liquid Engineering for a sum not to exceed \$7,935 for water tank inspection and cleaning services for the Sunset West water district.

Presenter:

Erik Dickson

Moved:

David Strohmaier

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

1/4/2022

Contract/Project End Date:

12/31/2030

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1069 Page 1140. Electronically sent to Erik Dickson, Public Works.

5. Request board approve chair to sign American Rescue Plan Act (ARPA) grant agreement in the amount of \$125,000 with the Montana Department of Natural Resources and Conservation (DNRC) for the Buena Vista Sewer Phase II sanitary sewer project.

Presenter:

Erik Dickson

Moved:

David Strohmaier

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

7/25/2019

Contract/Project End Date:

Electronically sent to Erik Dickson, Public Works.

6. Request board approve collective bargaining agreement between Missoula County and Missoula County Deputy Sheriff's Association for a two-year term from July 1, 2021 through June 30, 2023.

Presenter:

Chris Lounsbury

Moved:

David Strohmaier

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 7/1/2021
Contract/Project End Date: 6/30/2023

Electronically sent to Chris Lounsbury, Commissioners' Office.

7. Request board approve management plan with Trust Montana to administer \$185,500 of program income from a 1992 Home Investment Partnerships (HOME) grant to support Home Buyer's Choice, a scattered site community land trust project in Missoula County.

Presenter: Erin Kautz
Moved: David Strohmaier
Second: Juanita Vero
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Management plan filed with Clerk and Recorder/Treasurer's Office: Book 1069 Page 1110. Electronically sent to Erin Kautz, Community and Planning Services.

8. Request board approve chair to sign signature page to submit a \$50,000 Montana Board of Crime Control grant application on behalf of Missoula County Detention Facility for coronavirus emergency supplemental funding.

Presenter: Erin Kautz
Moved: David Strohmaier
Second: Juanita Vero
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 7/1/2021

Contract/Project End Date: 6/30/2022

Electronically sent signed RCA to Erin Kautz, Community and Planning Services.

9. Request board approve attached renewed negotiated collective bargaining agreement between Missoula County and AFSCME Montana Council No. 9 (9-1-1 Unit) to cover a two-year term from July 1, 2021 through June 30, 2023.

Presenter: Karen Harrison
Moved: David Strohmaier
Second: Juanita Vero
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 7/1/2021

Contract/Project End Date: 6/30/2023

Electronically sent to Karen Harrison, Human Resources.

10. Request board approve to revise Human Resources Policy No. 207.00 regarding certification pay for non-union personnel. The language in the HR Policies would mirror the prior approval by the BCC to increase cert pay from \$0.50 per hour for certification to \$0.75 per hour for certification. This was effective October 3, 2021.

Presenter: Karen Harrison
Moved: David Strohmaier
Second: Juanita Vero
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 10/3/2021
Contract/Project End Date:
Electronically sent to Karen Harrison, Human Resources.

11. Request board approve change to Human Resources Policy Nos. 403.10 and 403.20 regarding Sick Leave Grants to employees. Allow employees to maintain up to 40 hours of paid time in their banks of time, increase in receipt of hours from 240 to 280 hours per year, and allow donors of time to increase amounts of donations from 40 hours to 80 hours per year. This would be pro-rated for part-time, regular employees.

Presenter: Karen Harrison
Moved: David Strohmaier
Second: Juanita Vero
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 1/1/2022
Contract/Project End Date:
Electronically sent to Karen Harrison, Human Resources.

12. Request board approve the Preliminary Engineering Report (PER) for the Sunset West water system.

Presenter: Shane Stack
Moved: David Strohmaier
Second: Juanita Vero
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:

Contract/Project Begin Date:
Contract/Project End Date:
Preliminary Engineering Report filed with Clerk and Recorder/Treasurer's Office: Book 1069 Page 1118.
Electronically sent to Shane Stack, Public Works.

13. Request board approve a professional services agreement (PSA) with WGM Group, Inc. for the design and construction management of the Sha Ron Parking Area for an amount not to exceed \$54,700.

Presenter: Shane Stack
Craig Kattera
Moved: David Strohmaier
Second: Juanita Vero
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 1/4/2022

Contract/Project End Date:

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1069 Page 1111. Electronically sent to Shane Stack, Public Works.

14. Request board approve the Preliminary Engineering Report (PER) for the Lolo Water System.

Presenter:

Shane Stack
Craig Katerra

Moved:

David Strohmaier

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Preliminary Engineering Report filed with Clerk and Recorder/Treasurer's Office: Book 1069 Page 1123. Electronically sent to Shane Stack, Public Works.

15. Request board appoint Justin Archibald to a new two-year term of Jan. 1, 2022 through Dec. 31, 2023 to the Planning and Zoning Commission.

Presenter:

Kyla Lehnerz

Moved:

David Strohmaier

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Letter 2022-052 JV and DS signed to Archibald.

III. CORRESPONDENCE

None

IV. DISCUSSION ITEMS

None

V. UPCOMING EVENTS AND INVITATIONS

None

VI. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VII. OTHER COMMENTS/INSTRUCTIONS

None