

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

**MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206
September 23, 2021**

ATTENDANCE

Present: Josh Slotnick, Dave Strohmaier, Juanita Vero, Brian West, Anne Hughes, Mel Fisher, Erica Grinde, Allison Franz, Chris Lounsbury, Sarah Bell, Andrew Czorny, Matt Lautzenheiser

Other attendees: Violet Plummer, Kyla Lehnerz, Sindie Kennedy, Emmie Bristow, Amanda Henthorne, Dylan Jaicks, Jamar Galbreath, Kate Devino, Landee Holloway, Susan Kohler, Gary Zadick

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. ACTION ITEMS

1. Request board approve chair to sign certification for application for the Missoula County CDBG-CV grant applications to the Montana Department of Commerce.

Presenter:

Sindie Kennedy

Moved:

Josh Slotnick

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Electronically sent to Sindie Kennedy, Community and Planning Services.

2. Request board approve chair to sign a resolution to apply to the Montana Department of Commerce on behalf of the Missoula Food Bank for Community Development Block Grant CARES Act funding.

Presenter:

Sindie Kennedy

Moved:

Josh Slotnick

Second:

Juanita Vero

Motion:

Motion passed as written

Vote:

Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Resolution 2021-109 filed with Clerk and Recorder/Treasurer's Office: Book 1064 Page 1000.

Electronically sent to Sindie Kennedy, Community and Planning Services.

3. Request board approve chair to sign a resolution to apply to the Montana Department of Commerce for Community Development Block Grant CARES Act funding to support the COVID-

19 Non-congregate shelter security operations.

POSTPONED

4. Request board approve and authorize Missoula County Chief Financial Officer Andrew Czorny to sign an agreement with Dorsey & Whitney LLP in connection to the creation of a proposed ownership structure between the City and the County for the Missoula Federal Building.

Presenter: Chris Lounsbury
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:

Contract/Project Begin Date: 6/30/2021

Contract/Project End Date: 9/30/2022

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1064 Page 330. Electronically sent to Andrew Czorny, Financial Services.

5. Request board approve chair to sign Montana Department of Transportation State Highway Traffic Safety grant.

Presenter: Chris Lounsbury
Moved: Josh Slotnick
Second: Juanita Vero
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:

Contract/Project Begin Date: 10/1/2021

Contract/Project End Date: 9/30/2022

Grant filed with Clerk and Recorder/Treasurer's Office: Book 1064 Page 370. Electronically sent to Lane Holloway, Justice Court.

6. Request board approve chair to sign Task Order 22-25-5-21-014-0 (TO) between the Montana Department of Public Health and Human Services (DPHHS) and Missoula City-County Health Department (MCCHD) for the provision of WIC Program Services. The term period is October 1, 2021 through September 30, 2023. Compensation for the entirety of the TO is \$1,015,252.80.

Presenter: Kate Devino
Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed as written
Vote: Yes 3, No 0, Abstained 0
Additional Info:

Contract/Project Begin Date: 10/1/2021

Contract/Project End Date: 9/30/2023

Electronically sent to Julie Mohr, Missoula City-County Health Department.

7. Request board approve independent contractor agreement with Leif Fredrickson to act as project manager for the Missoula County Covid-19 Documentation Project.

Presenter: Matt Lautzenheiser
Moved: Josh Slotnick
Second: Juanita Vero
Motion: Motion passed as written

Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 9/23/2021

Contract/Project End Date: 9/22/2022

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1064 Page 333. Electronically sent to Matt Lautzenheiser, Fort Missoula Historical Museum.

8. Request board approve Sole Source Justification for purchase of Preservica Digital Archiving Software.

Presenter: Matt Lautzenheiser

Moved: Josh Slotnick

Second: Juanita Vero

Motion: Motion passed as written

Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 9/23/2021

Contract/Project End Date: 9/23/2022

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1064 Page 334. Electronically sent to Matt Lautzenheiser, Fort Missoula Historical Museum.

9. Request board authorize Communications Manager Allison Franz to sign service agreement with NextRequest to provide public records request management software for one year for \$14,175.

Presenter: Allison Franz

Moved: Juanita Vero

Second: Josh Slotnick

Motion: Motion passed as written

Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1064 Page 335. Electronically sent to Allison Franz, Communications.

10. Request board approve the remainder of the fiscal year 2021 budget adjustments as detailed in the attachments.

Presenter: Amanda Henthorne

Moved: Josh Slotnick

Second: Juanita Vero

Motion: Motion passed as written

Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 7/1/2020

Contract/Project End Date: 6/30/2021

Resolution 2021-108 filed with Clerk and Recorder/Treasurer's Office: Book 1064 Page 640. Electronically sent to Amanda Henthorne, Financial Services.

11. Request board appoint members to the Missoula Aging Services Governing Board.

Presenter: Kyla Lehnerz
Susan Kohler

Moved: Juanita Vero
Second: Josh Slotnick
Motion: Motion passed appointing Malek and Bohenek
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Letter 2021-200 BCC signed to Malek / 2021-201 BCC Signed to Bohenek. Electronically sent to Kyla Lehnerz, Commissioners' Office.

12. Request board approve an employment agreement between Eric Halverson and Partnership Health Center-Missoula County with a rate of pay at \$35.28 per hour, budgeted at 40 hours per week

Presenter: Chris Lounsbury
Moved: Josh Slotnick
Second: Juanita Vero
Motion: Motion passed as written with correction to the hourly rate that should be \$35.28 hr
Vote: Yes 3, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 9/20/2021

Date:

Contract/Project End Date: 6/30/2023

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1064 Page 329. Electronically sent to Karen Harrison, Human Resources.

III. CORRESPONDENCE

None

IV. DISCUSSION ITEMS

1. Missoula County v. States Self-Insurers Risk Retention Group, Cause No. 20-144-M-DLC (U.S. Dist.Ct., Dist. Of MT).

Presenter: Erica Grinde
Gary Zadick
Moved: Juanita Vero
Second: Josh Slotnick
Vote: Yes 3, No 0, Abstained 0
Additional Info: Entered a closed session for litigation strategy discussion

V. UPCOMING EVENTS AND INVITATIONS

1. Beginning Tuesday, Oct. 5, the commissioners' administrative and public meetings will only be held virtually via Microsoft Teams until further notice.

VI. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VII. OTHER COMMENTS/INSTRUCTIONS

None