

BOARD OF COUNTY COMMISSIONERS ADMINISTRATIVE PUBLIC MEETING MINUTES

MISSOULA COUNTY ADMINISTRATION BUILDING, 199 WEST PINE STREET, ADMIN ROOM 206

November 2, 2021

ATTENDANCE

Present: David Strohmaier, Juanita Vero, Chris Lounsbury, Annie Cathey, Shane Stack, Jason Emery, Anne Hughes, Melissa Fisher, Sarah Bell, Anna Conley, Allison Franz, Andrew Czorny

Other Attendees: Violet Plummer, Kyla Lehnerz, Casey Gannon, Nancy Rittel, Erik Dickson, MCAT

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

II. ACTION ITEMS

1. Request board approve annual Mutual Aid Agreement and Memorandum of Understanding between the Bureau of Land Management Montana State Office and the Missoula County Sheriff's Office.

POSTPONED

2. Request that board approve lease agreement with Wyckman Properties, LLC to secure office space for the Sheriff's Community Supported Release Program and the County Attorney's Calibrate program for \$27,000 per year, for five years.

POSTPONED

3. Request board approve agreement between Missoula County and AFSCME Juvenile Detention Unit dated July 1, 2021 to June 30, 2023.

Presenter:

Chris Lounsbury

Moved:

Juanita Vero

Second:

David Strohmaier

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

7/1/2021

Contract/Project End Date:

6/30/2023

Electronically sent to Chris Lounsbury, Commissioners' Office.

4. Request board approve professional services agreement amendment with Tischler Bise to include a review of potential park impact fees in the impact fee analysis.

Presenter:

Chris Lounsbury

Moved:

Juanita Vero

Second:

David Strohmaier

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

11/2/2021

Contract/Project End Date:

12/31/2022

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1066 Page 1064. Electronically sent to Chris Lounsbury, Commissioners' Office.

5. Request board approve a professional service agreement with DJ&A to determine floodplain elevations at 3690 Clark Fork Ln. and file LOMA if needed.**Presenter:**

Casey Gannon

Moved:

Juanita Vero

Second:

David Strohmaier

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Contract/Project Begin Date:

10/26/2021

Contract/Project End Date:

12/30/2021

Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1066 Page 1221. Electronically sent to Casey Gannon, Commissioners' Office.

6. Request board approve contract with Salvation Army to provide support from the Community Assistance Fund for the Winter Shelter Rental Assistance program through June 30, 2022 for an amount not to exceed \$47,250.**Presenter:**

Nancy Rittel

Moved:

Juanita Vero

Second:

David Strohmaier

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:**Contract/Project Begin Date:**

7/1/2021

Contract/Project End Date:

6/30/2022

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1066 Page 1057. Electronically sent to Nancy Rittel, Community and Planning Services.

7. Request board approve contract with Salvation Army to provide support from the Community Assistance Fund for the Emergency Transportation program through June 30, 2022 for an amount not to exceed \$12,000.**Presenter:**

Nancy Rittel

Moved:

Juanita Vero

Second:

David Strohmaier

Motion:

Motion passed as written

Vote:

Yes 2, No 0, Abstained 0

Additional Info:**Contract/Project Begin Date:**

7/1/2021

Contract/Project End Date:

6/30/2022

Contract filed with Clerk and Recorder/Treasurer's Office: Book 1066 Page 1058. Electronically sent to Nancy Rittel, Community and Planning Services.

8. Request board approve amendment to the Sweeper Lease Agreement. The original agreement capped the CMAQ funding at \$180,196.41 per year, and the amendment increases that to \$203,581.00, which allows the county to now lease four sweepers instead of two sweepers.

Presenter: Shane Stack
Moved: Juanita Vero
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date:

Contract/Project End Date:

Electronically sent to Shane Stack, Public Works.

9. Request board approve chair to sign HDR, Inc. Task Order No. 3 for Final Design and Construction Services for the Farm Lane Water Main Extension project in the amount of \$95,000. Missoula County has a standing five-year Professional Services Agreement with HDR for engineering services for County-operated water and sewer districts and individual projects are completed by Task Order.

Presenter: Erik Dickson
Moved: Juanita Vero
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 11/2/2021

Contract/Project End Date: 10/1/2022

Task order filed with Clerk and Recorder/Treasurer's Office: Book 1066 Page 1053. Electronically sent to Erik Dickson, Public Works.

10. Request board approve chair to sign HDR, Inc. Task Order No. 4 for Final Design and Construction Services for the Lewis & Clark Dosing Tank Replacement project in the amount of \$6,000. Missoula County has a standing five-year Professional Services Agreement with HDR for engineering services for County-operated water and sewer districts and individual projects are completed by Task Order.

Presenter: Erik Dickson
Moved: Juanita Vero
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0

Additional Info:

Contract/Project Begin Date: 11/2/2021

Contract/Project End Date: 4/1/2022

Task order filed with Clerk and Recorder/Treasurer's Office: Book 1066 Page 1054. Electronically sent to Erik Dickson, Public Works.

11. Request board approve chair to sign HDR, Inc. Task Order No. 5 for Final Design and Construction Services for the Sunset West Water District system improvement project in the amount of \$42,102. Missoula County has a standing five-year Professional Services Agreement with HDR for engineering services for County-operated water and sewer districts and individual projects are completed by Task Order.

Presenter: Erik Dickson
Moved: Juanita Vero
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 11/2/2021
Contract/Project End Date: 10/22/2022
Task order filed with Clerk and Recorder/Treasurer's Office: Book 1066 Page 1055. Electronically sent to Erik Dickson, Public Works.

12. Request board approve Professional Services Agreement with Highland Environmental, Inc. for the development of an opencut mining permit for the Hendricksen Site for a sum not to exceed \$5,000 .

Presenter: Erik Dickson
Moved: Juanita Vero
Second: David Strohmaier
Motion: Motion passed as written
Vote: Yes 2, No 0, Abstained 0
Additional Info:
Contract/Project Begin Date: 11/2/2021
Contract/Project End Date: 5/6/2022
Agreement filed with Clerk and Recorder/Treasurer's Office: Book 1066 Page 1053. Electronically sent to Erik Dickson, Public Works.

III. CORRESPONDENCE

1. 2021-221 Rossendale Padilla-Cornyn Amendment - Letter signed on Oct. 26, 2021
Letter 2021-221 JS and JV signed. Emailed to Rossendale and mailed the hard copy.

IV. DISCUSSION ITEMS

1. Clinton Elementary School - school zone and school zone speed limit
Erik Dickson, Public Works gave an overview of the Clinton School speed zones and the proposed extension of that speed zone. This will be heard at the BCC Public Meeting on Thursday Nov. 4, 2021.

V. UPCOMING EVENTS AND INVITATIONS

None

VI. SIGNING OF ITEMS APPROVED AT PUBLIC MEETING

None

VII. OTHER COMMENTS/INSTRUCTIONS

None

