

BCC Department Update
BCC Finance Department Update
Wednesday, June 29, 2022
1:00 PM

199 W. Pine Street – Admin 206, BCC Conference Room

-or-

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 406-272-4824,,407195910#](#) United States, Billings

Phone Conference ID: 407 195 910#

1. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:
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2. ACTION ITEMS:	Moved	Second	No/ Abstain	Passed	Signed
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3. DISCUSSION ITEMS:

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| a. | Review the budget request submitted by the County Attorney's Office to hire 1.0 FTE as a discovery clerk to process investigative files from law enforcement and meet statutory obligations for disclosure to defense counsel. |
| b. | Review the budget request submitted by the County Attorney's office for the promotion of three attorneys to Attorney III. |
| c. | Review the budget request submitted by the County Attorney's Office for funding the secondary trauma group program. |
| d. | Review the budget request submitted by the County Attorney's Office for the resiliency skills training program that is available to and used by all office staff. |
| e. | Review the budget request submitted by the County Attorney's Office for a new case and file management system as the current system is end-of-life and no longer supported. |
| f. | Review the budget request submitted by Risk and Benefits for a contract to assist the compliance coordinator in conducting a federally required self-evaluation analyzing the status of the County's compliance with ADA requirements. |
| g. | Review the budget request submitted by Risk and Benefits for a contractor to assist the compliance coordinator with the review of the County's HIPAA compliance measures across multiple county departments. |
| h. | Review the budget request submitted by Risk and Benefits for a benefits plan customer service |

representative to help existing staff manage their increased workload and continue to provide high levels of service to benefits plan members.

- i. Review the budget request submitted by Risk and Benefits - Workers' Compensation to add 1.0 FTE safety and training coordinator for updating and responding to safety needs within the workers' compensation program.
- j. Review the budget request submitted by Risk and Benefits - Workers' Compensation for the purchase and implementation of a training management application for tracking and maintaining documentation related to safety training efforts across the county.
- k. Review the budget request submitted by Human Resources to convert the JEDI Fellowship to part-time employment to expand on the work of the JEDI initiative under the supervision of the equity coordinator.
- l. Review the budget request submitted by Human Resources to continue the JEDI intern program.
- m. Review the budget request submitted by Human Resources for temporary hiring needs due to staff shortages.
- n. Review the budget request submitted by Human Resources for a contract with EmpowerMT to conduct trainings related to JEDI for county departments and employees.

4. OTHER: